Members Present: Facilitator – S. Young
Bob Billingham, Keith Chapin (for Liz Shea), Lynn Jamieson, David Lohrmann, Jack Raglin, Michael
Reece, Joel Stager, Marieke Van Puymbroeck, Jerry Wilkerson

1. Approval of Agenda
   B. Billingham - moved to accept the agenda
   D. Lohrmann – 2nd
   All in Favor – Unanimous

2. Approval of Minutes from October 8, 2010 (with Amendment)
   B. Billingham – moved to accept the minutes as amended
   L. Jamieson - 2nd
   All in Favor – 9
   Abstentions – 1

3. Remarks from Jim Klaunig – Environmental Health
   ➢ Sarah invited Dr. Jim Klaunig to share his thoughts with the council regarding the
     transition of the school and how Environmental Health fits as our newest department
     within the school.
   ➢ Dr. Klaunig expressed concern as the Chair of Environmental Health that as we move to
     a School of Public Health that Environment Health is able to have representation on the
     Academic Council.
   ➢ Dr. Klaunig asked for three considerations by the AC:
     1.) To have the department of Environmental Health approved by the Council if it
         has not already been done.
     2.) Consider as soon as possible amending the HPER Constitution to include the
         Department of Environmental Health as a recognized department in the school.
     3.) Once the HPER Constitution is amended to include Environmental Health, allow
         full representation on the Academic Council for Environmental Health.

   ➢ Dr. Klaunig’s hope is to have several tenured track faculty hired on by the Spring 2011,
     and certainly by the summer.
   ➢ Dr. Klaunig also indicated as a side note that the two Ph. D. degrees have gone up to the
     Indiana Council for Higher Education for approval, Epidemiology Ph.D. and the
     Environmental Health Ph.D. These new degrees are ready to go forward to the ICHE for
     their December 10th meeting.
4. **Standing Committee Reports**

   A. **Undergraduate Studies Committee:** (No Report)
   
   B. **Graduate Studies Committee:** J. Raglin
      - No discussion of policies.
   
   C. **Budgetary Advisory Committee:** L. Jamieson
      - Their next meeting will be on November 1st from 1-2 PM. The purpose of this meeting will be for placing dollar values on the priority listings for strategic planning funding.
      - Lynn mentioned that she, Sarah and David Skirvin met with Dean Goodman for this upcoming budget to discuss the approach and the timetable. Dean Goodman will likely come to a BAC meeting in late November or early December.
      - The Budgetary Advisory Committee needs advice on what the AC feels we need to be involved in. The 80% salary portion of the budget was not something Dean Goodman said we would have input on, but 20% of the budget would be more the focus of BAC's input because it is a fixed rate budgetary aspect.
      - The School did receive $300,000 from the Provost Fund last year. To what extent we would like to provide input is yet to be determined.

   D. **Bloomington Faculty Council:** J. Raglin
      - Jack indicated that there was discussion regarding the health care changes, the web page etc.
      - There was a vote on the rescheduling of the Fall Semester which passed. Beginning in August 2012, we will start a week earlier, there will be an entire week off for Thanksgiving, and Labor Day will be an observed holiday for the entire campus. This change in the calendar does even out the amount of teaching days per semester. Summer will be 3 four week segments, making it 12 weeks instead of 14 which will offer ultimate flexibility. The biggest concern of the BFC was loss of summer vacation time for faculty, as that time will be reduced by two weeks beginning in 2012.

   E. **SPH Progress Update – MRE Report:** L. Jamieson
      - MRE committee did meet and they did determine their next course of action, which will be coming out next week in a detailed report to the Provost.

4. **Old Business**

   A. **Update on Academic Specialist review process sub-committee** (No Report)
   
   B. **Protocol for receiving & hearing remonstrances & grievances**
      - Sarah handed out a very rough draft of the protocol for receiving & hearing remonstrances & grievances.
      - There was discussion that faculty have to know what the programs are and who is moving where before we can move ahead with this process.
        J. Raglin - requested that we accept this document as a first draft
        L. Jamieson – 2nd
It was suggested to have a subcommittee developed to investigate each individual remonstrance/complaint, followed by a second meeting with the entire Academic Council. There should be three representatives on each sub-committee.

Sarah would send out an email to all stakeholders initially, giving instruction on how the process would work. Initial comments would come back to Sarah as the AC chair, then they could be invited to come to Academic Council if they chose to present their case as well.

J. Raglin – tabled the motion
B. Billingham – 2nd the motion
All in Favor to table motion – Unanimous

B Billingham – Moved to waive the 2 week rule
J. Raglin – 2nd
All in Favor – Unanimous

J. Raglin – Moved to Reconsider the Amended Motion
B. Billingham – 2nd
All in Favor – Unanimous

B Billingham – Moved to accept the document with all amendments
L. Jamieson – 2nd
All in Favor – Unanimous

J. Raglin – Motioned to table
M. Reece – 2nd
All in Favor - Unanimous

Sarah indicated that she will get together with Jack Raglin to craft the email that will go out. They will have it ready, then if Academic Council has to take a vote on it quickly before it goes out to everyone, Sarah will send it out electronically to do the vote before it goes out to others.

5. New Business
A. Vacation Policy for 12-month Academic Staff (TABLED)
B. SPH Constitution Task Force (TABLED)
C. Job descriptions for AC Chair, Chair of BAC, and AC Parliamentarian (TABLED)
D. Academic Associate Dean Administrative Review (TABLED)

Sarah indicated that we are out of time, so she asked for a motion to adjourn the meeting.
B. Billingham - motioned for meeting to be adjourned
J. Stager – 2nd

Meeting Adjourned – 2:30 p.m.