SCHOOL OF HEALTH, PHYSICAL EDUCATION, AND RECREATION
ACADEMIC COUNCIL
Meeting Minutes
1:15-2:30 PM, February 25, 2011

Members Present: Facilitator – S. Young
Bob Billingham, Galen Clavio for (Liz Shea), Kathy Gilbert for (Lesa Huber), Gwen Hamm for (Joel Stager), Barbara Hocevar, Lynn Jamieson, Lisa Kamendulis, Michael Reece, Marieke Van Puymbroeck, Jerry Wilkerson

Absent: Fernando Ona

Others Present: D. Lohrmann, W. Yarber

1. Approval of Agenda
   B. Billingham - Moved to accept agenda
   M. Van Puymbroeck – 2nd
   All in Favor - Unanimous

2. Approval of Meeting Minutes from 01/28/11
   L. Jamieson – Moved to accept minutes
   B. Billingham – 2nd
   All in Favor – 5
   Opposed – 0
   Abstain - 4

3. Standing Committee Reports
   A. Undergraduate Studies Committee – No Report
   B. Graduate Studies Committee – J. Wilkerson
      ➢ Jerry shared the group approved a change in the Master of Science for Tourism Management (IUPUI) from the Department of Recreation, Park and Tourism Studies. Secondly, GSC approved a trial change in administering qualifying exams. Currently, there are two options: traditional qualifying exams and flexible timeline take home exams. Applied Health Science has been approved to experiment with this change. Kinesiology is requesting the same thing at the March meeting. Jerry shared the policy put forward still allows faculty to administer qualifying exams the old way, so faculty have a choice.
      ➢ Michael indicated that AHS revised all the forms for qualifying exams, but is asking for those to not be made available at the school level because all departments on not using this schedule yet. As a result, Susan Middlestadt is currently maintaining the forms. The goal of AHS is to test this new format with perhaps a goal of making it school-wide in the fall.
C. Budgetary Advisory Committee – L. Jamieson
   ➢ The BAC has not met but Sarah asked Lynn to set up a meeting with Dean Torabi. A meeting is scheduled for March 7.

D. Bloomington Faculty Council – Carrie Docherty (S. Young reports)
   ➢ Sarah shared that the BFC did meet and Carrie did attend the meeting, but was unable to attend the AC meeting to report. Two primary topics were discussed at the March 1 BFC meeting. The first was the MRE committee is being reviewed and revised. Secondly, an early retirement incentive plan is in the process of being reviewed by the BFC with a request for feedback by faculty in what appears to be a short window of time.
   ➢ There was concern from some AC members about the narrow window of time the faculty is being given to provide feedback. It was thought that this idea was a 1 year/1 time option. The initial deadline for those who are eligible for early retirement is May 11th. Michael shared that Dean Torabi mentioned in the Chairs meeting he had made a recommendation for the deadline to be pushed back to the fall.
   ➢ The council will discuss this issue further at the March 11th meeting with Carrie in attendance.

E. SPH Progress Update – MPH Leadership Team – M. Reece
   ➢ Michael reported that the number of applications for the MPH program have actually doubled in size with over 80 applications. The typical number ranges from 40-50 for behavioral social with approximately half of those students actually showing up. To already be at 80 in February is great, especially since concerted recruiting efforts have not yet been done. Environmental Health currently has one application.
   ➢ The MPH brown bag lunches continued today with Lynn Jamieson and Catherine Sherwood-Laughlin facilitating on the topic of MPH internships.

3. Old Business
   A. Endorsement of SPH Transition Plan
      ➢ The executive summary for the SPH transition plan was distributed with Dr. Lohrmann in attendance to address any final questions the AC may have.

         L. Jamieson – Moved to Endorse SPH Transition Plan
         K. Gilbert – 2nd

DISCUSSION
   ➢ Marieke had a question about little pieces of call out and was wondering if that was on the transition plan. It identified people’s different research areas. Dr. Lohrmann indicated that those are all the side bars in the fall document but not in the executive summary. We have an acknowledgement section and there are probably 30 faculty listed having made contributions reflecting a collaborative effort.
Once endorsed by AC, the plan is finished and will be distributed to everyone in the school, IUB Administration, etc. Dr. Lohrmann indicated it is up to Dean Torabi as to who else should receive it. Further, it is important to now focus upon the milestones and determine who will take ownership for accomplishing each of them. The Leadership Team, Deans/Chairs, and Academic Council should be some of the main groups in making these decisions.

Marieke pointed out that the plan indicates a division in Epidemiology and Biostats. Michael shared that Dean Torabi talked about this at the last Academic Council meeting, and Dr. Lohrmann reemphasized this is part of CEPH’s requirements, so it is in the timeline with the plan to become a department in the spring of 2012.

L. Jamieson – Called to question
All In Favor of Endorsing School of Public Health to the Transition Plan - Unanimous
Opposed – 0
Abstentions - 0

5. New Business

A. Endorsement of Koop Rural Center for AIDS/STD Prevention – B. Yarber

Dr. Yarber spoke to the Council about the endorsement of having the name of Dr. C. Everett Koop, former U. S. Surgeon General added to the Rural Center for AIDS/STD Prevention. He gave extensive background of Dr. Koop and explained why it would be important to have his name added to RCAP and the benefits it would bring to our school.

L. Jamieson – Moved to endorse the C. Everett Koop Rural Center for AIDS/STD Prevention
B. Billingham – 2nd
All in Favor - Unanimous

B. Internal Processes Priority List -

The origin of this topic comes from the AC taking on a leadership role within the school to initiate and/or oversee reorganization that will come as we transition to SPH. Now that the milestones have been established, departments should start having those discussions to come up with a plan so when we submit our application for transition to CEPH in the fall, this process can be articulated. There have been some people and programs that have expressed an interest in moving. The AC had begun to discuss this last fall, but when Dean Goodman resigned, we discontinued those discussions. The message from Dean Torabi is that he is not going to force anyone to move, unless a group has a desire to do so.

It was suggested that an undergraduate and graduate division be created to assist those who are more focused on graduate versus undergraduate education. It was further suggested that this could help facilitate a much healthier discussion as to feasibility, or
that some other workable idea might emerge. This method could be less threatening and more focused at this point.

- It was decided that members of Academic Council need to work with their Chairs in setting up faculty meetings to discuss these issues and obtain feedback over this next month. By doing so at our March 25 meeting the AC can again place this topic on the agenda for further discussion about outcomes of those meetings and how we need to handle this going forward.

- Michael said that Academic Council needs to develop policies, so that if faculty decide they want to move, the policy would spell out what needs to happen for a person or program to move. A task force consisting of Bob Billingham, Lynn Jamieson, Michael Reece and Sarah Young was formed to draft a process by which reorganization within the school can take place.

- Sarah also charged AC members to use this next month to go back to their faculty and discuss what they would like to see in terms of a process to receive these requests.

C. IRB Approval for Graduate Students –

- A policy approved by the graduate committee regarding IRB approval for graduate students was distributed. Jerry indicated the central focus of this approval is graduate students are no longer required to seek IRB approval prior to their proposal meeting.

- Research Council originated this change because it does not make sense to have IRB approval and then go into a proposal meeting where it is almost certain changes will be made. Graduate student will still have to forward their IRB approval, research committee form, and abstract before the 6 month clock starts.

D. Public Health Student Association – TABLE

6. Information

A. Non-Activity Space - TABLE

7. Announcements

- March 25 meeting scheduled from 2pm – 3:30 pm
- April 22 meeting scheduled for April 29

B. Billingham - motioned for meeting to be adjourned

M. Van Puymbroeck – 2nd

Meeting Adjourned – 2:45 p.m.