SCHOOL OF HEALTH, PHYSICAL EDUCATION, AND RECREATION
ACADEMIC COUNCIL
Meeting Minutes
September 9, 2011

Members Present: Facilitator- M. Reece
Katie Grove, Barbara Hocevar, Lesa Huber, Lisa Kamendulis, Rasul Mowatt, Maresa Murray, Elizabeth Shea, Jo Anna Shimek, Joel Stager, Marieke Van Puymbroeck, Sarah Young, Kathy Gilbert (ex officio)

Additional Attendees: Shu Cole, HPER Representative to Bloomington Faculty Council

1. Approval of Agenda
   J. Stager - Moved to accept agenda
   E. Shea - 2nd
   All in Favor – Unanimous

2. Approval of Meeting Minutes from 4/29/2011
   S. Young - Moved to accept
   K. Grove - 2nd
   All in Favor: 10 in favor, 1 abstention

3. Standing Committees, Taskforces, and Other Reports

   A. Undergraduate Studies Committee – M. Murray
      ➢ Undergraduate studies has been discussing issues related to requiring a grade of C- or better in courses, policies currently vary across departments. Discussed was whether this would be applied to only HPER courses, all courses required for a major, and would it vary by program. Academic Council members asked to take the issue to departments for discussion. Undergraduate coordinators will continue to collect perspectives from faculty members and ultimately a recommendation will be made to the Academic Council.

   B. Graduate Studies Committee – No Report

   C. Budgetary Advisory Committee – No Report

   D. Public Health Leadership Team – No Report

   E. Bloomington Faculty Council – S. Cole
      ➢ Shu described highlights of the BFC discussion of issues related to the New Academic Directions (NAD) initiative. AC members asked for clarification on the origin of the NAD and whether all units on campus had representation on the NAD committee(s). Also described
was the current campus initiative to facilitate e-texts, issues related to the Council on Intercollegiate Athletics, and the new early alert system. The Mergers, Reorganization, and Elimination Committee has produced a final policy document. The document will be made available to all AC members electronically. Shu reported that executive summaries from BFC meetings will be sent to all faculty subsequent to each BFC meeting.

4. Appointment of Committee Members and Committee Leadership

A. Academic Council Agenda Committee.
   Committee to include:
   RPTS – S. Young
   EH – J. Shimek
   AHS – L. Huber
   KINES – J. Stager

   M. Murray – Moved to approve committee
   M. Van Puymbroeck – 2nd
   All in Favor – Unanimous

B. Budgetary Advisory Committee
   AC Representatives to Include
   RPTS – L. Jamieson (to be Chair)
   EH – B. Hocevar
   AHS – L. Lorenzen-Huber (with option to appoint an alternate AC member)
   KINES – J. Stager
   Other members to be appointed by respective groups as outlined in HPER Constitution

   M. Van Puymbroeck – Moved to approve committee
   M. Murray – 2nd
   All in Favor – Unanimous

C. Grievance committee
   Committee to include:
   RPTS – R. Mowatt
   EH – L. Kamendulis
   AHS – M. Murray
   KINES – K. Grove

   L. Huber – Moved to approve committee
   K. Grove - 2nd
   All in Favor – Unanimous
D. Public Health Leadership Team
   Michael asked the Public Health Leadership Team to make recommendations for a Chair;
   five nominations were received all suggesting Dr. Catherine Sherwood-Laughlin.

   M. Reece – Moved to endorse Catherine Sherwood-Laughlin as Chair
   K. Grove – 2nd
   All in Favor - Unanimous

5. Old Business

A. Protocol for curricular movement between departments
   ➢ Faculty have expressed confusion over three issues with the protocol, including: 1) the
     protocol is unclear as to who on a unit’s faculty is to submit a letter indicating an intent to
     propose the relocation of a unit, 2) who votes on the initial letter, and 3) how to ensure
     more anonymity and to reduce the possibility for coercion as individual faculty consider a
     unit’s relocation.
   ➢ Discussed new language for clarifying these three areas and for a new process requiring
     anonymous votes.
   ➢ Michael to revise protocol based on discussion and, subsequent to a review by a
     representative from each department (J. Stager, L. Kamendulis, S. Young, and M. Murray)
     the protocol will be revised and distributed to faculty.

   M. Van Puymbroeck – Moved to accept revisions to protocol
   M. Murray – 2nd
   All in Favor – Unanimous

B. Proposal for new Department of Epidemiology and Biostatistics
   ➢ Discussed history of the proposal and questions raised during faculty meetings to date.
   ➢ Interim Dean Torabi to be invited to Academic Council meeting on September 23 to discuss
     outstanding faculty questions or concerns and the proposal will be placed on the agenda for
     consideration at that meeting.

C. Proposal for undergraduate minor in health studies.

   J. Stager – Moved to approve
   E. Shea – 2nd
   All in Favor – Unanimous

D. Role of HPER Research Council
   ➢ Michael received a list from the Research Council of issues that they would like for Academic
     Council to discuss, including that Research Council become a standing committee of
Michael is going to attend the Research Council meeting on September 16 and will work with the Chair of that committee and the Academic Council agenda committee to ensure that these issues are included in future Academic Council meetings.

E. MOU between HPER & Center for Latin American & Caribbean Studies for Dual Degree MPH
   ➢ Submitted by Graduate Studies Committee for approval.

   M. Van Puymbroeck – Moved to approve
   L. Huber – 2nd
   All in Favor – Unanimous

6. New Business

A. Therapeutic Recreation undergraduate and graduate major title change proposals.
   Proposal to change name of undergraduate and graduate majors from Therapeutic Recreation to Recreational Therapy. This is needed to be consistent in licensure laws related to field.

   L. Lorenzen-Huber – Moved to waive two week waiting period prior to AC action
   K. Grove – 2nd
   All in Favor – Unanimous

   K. Grove – Moved to approve name change of undergraduate major
   M. Murray – 2nd
   All in Favor – Unanimous

   J. Stager – moved to approve name change of graduate major
   R. Mowatt – 2nd
   All in Favor – Unanimous

B. Graduate certificate in Therapeutic Outdoor Programs
   Proposal to approve the creation of new graduate certificate. K. Gilbert explained particulars of degrees, majors, and certificates.

   M. Murray – Moved to waive two week waiting period prior to AC action
   K. Grove – 2nd
   All in Favor – Unanimous

   K. Grove – Moved to approve new certificate
   E. Shea – 2nd
   All in Favor – Unanimous
C. Revised doctoral minor in public health.
   Graduate studies submitted request to approve revision to the doctoral minor in public health in the Department of Applied Health Science.

   M. Van Puymbroeck – Moved to waive two week waiting period prior to AC action
   K. Grove – 2\textsuperscript{nd}
   All in Favor – Unanimous

   M. Murray – Moved to approve revised doctoral minor
   R. Mowatt – 2\textsuperscript{nd}
   All in Favor – Unanimous

D. Policy and procedures for review of candidates for promotion to full professor.
   K. Gilbert described directive from IU administration that HPER’s procedures for review of candidates to Professor, Clinical Professor, and Senior Scientist are inconsistent with university procedures and that the procedures approved by the Academic Council on Dec. 12 2008 must apply for all cases coming up for promotion to Full Professor, Clinical Full Professor and Senior Scientist. K. Gilbert also described the mandate from IU administration that all dossiers for tenure and promotion should include only essential elements and that the entire process will be electronic within the next few years. Discussed was the need to ensure that all faculty are aware of the new procedures, dossier requirements, and that faculty use this as an opportunity to clarify what is valued for promotion and tenure and revise HPER Promotion and Tenure Handbook accordingly. K. Gilbert to revise procedures document in order to comply with IU directive and submit to faculty.

E. Update on HPER administrative fellows program
   Not discussed.

7. Announcements
   Concerns have been expressed by some faculty in the South Tower of Wildermuth resulting from recent building restrictions imposed by the Division of Recreational Sports associated with construction. Decision made to have Michael as AC chair write a statement concerning access of faculty to HPER offices, students getting to classes and entrances to the building.

   K. Grove – Moved to approve submission of statement reflecting AC concerns to the Dean
   J. Stager – 2\textsuperscript{nd}
   All in Favor – Unanimous

   S. Young – moved to adjourn
   M. Murray – 2\textsuperscript{nd}
   All in Favor - Unanimous