SCHOOL OF HEALTH, PHYSICAL EDUCATION, AND RECREATION
ACADEMIC COUNCIL
Meeting Minutes
October 14, 2011
Approved by Academic Council October 28, 2011

Location: HPER C013

Members Present: Chair: Michael Reece (AHS)
Kinesiology: Katie Grove, Elizabeth Shea, Joel Stager
Environmental Health: Barbara Hocevar, Lisa Kamendulis, Jo Anna Shimek
Applied Health Science: Lesa Huber
Recreation, Park, and Tourism Studies: Rasul Mowatt, Sarah Young,
Bob O’Loughlin (ex officio), Director, Academic Program Administration

Alternates Present: Lynn Jamieson (RPTS), John Macy (Applied Health)

Additional Attendees:
Carrie Docherty, Research Council Chair
Trudy McConnell, Recorder

1. Approval of Agenda
   K. Grove – moved to accept agenda
   E. Shae – 2nd
   All in Favor – Unanimous

2. Approval of Meeting Minutes from 9/23/2011
   K. Grove – Moved to accept minutes
   B. Hocevar – 2nd
   All in Favor – Unanimous

   ➢ The Final Approved Version of minutes will be sent to faculty 2-3 days after AC approval.
   ➢ Agendas will be sent to AC members 2-3 days before meeting.

3. Standing Committees, Taskforces, and Other Reports
   A. Undergraduate Studies Committee – Bob O’Louglin
      A couple of courses are being made into honors course. Adding honors seats to courses is easy.

   B. Graduate Studies Committee – no report

   C. Budgetary Advisory Committee – L. Jamieson
First meeting is being scheduled. They will go over roles and responsibilities, identify agenda and work to align with the budget process to get in on the early stage.

D. Public Health Leadership Team – J. Macy
They are working on comprehensive exam and bylaws and held a Public Health Advisory meeting.

E. Bloomington Faculty Council Representative Report – no report from S. Cole
IRB is responding to concerns of delays. Complaints have come from multiple places.

4. Old Business
A. Role of HPER Research Council – C. Docherty
   ➢ RC representatives contacted their departments about becoming a standing committee of Academic Council. Support was positive; details were varied.
   ➢ Initial proposal was brought for review. The three points involved 1) becoming a standing committee; 2) membership of 1 representative per department and 2 alternatives per department; 3) chair becoming a voting member of AC
   ➢ Discussed name being committee or council; decision will be determined by new constitution.
   ➢ Discussed chair becoming a voting AC member. Putting standing chair as a voting AC member would put AC out of balance. It could be structured so that the chair is on AC, but committee may want to appoint the chair.

   L. Jamieson moved to establish Research Council as a task force of the Academic Council for the remainder of the academic year.
   K. Grove – 2nd
   All in favor – unanimous

   ➢ Their charge is to figure out details and discuss with faculty from all departments. Bring new procedures to AC to be adopted next year.

B. Subcommittee to Develop Procedures for Review of Candidates for Full Professor
   ➢ K. Gilbert requested a subcommittee be established to include appointment of one full professor from every department that has a full professor eligible. Committee is to revise procedures in accordance with policies, put together new procedures, bring to AC for first read, route through departments then back to AC for approval and be effective for use next spring.
   ➢ Joel Stager as only full AC member who is also a full professor agreed to chair subcommittee.

   M. Reece moved to establish a subcommittee to write procedures for review of candidates for full professor to become affective 2012.
5. New Business

A. Proposed “Bylaws” of the Public Health Leadership Team
   - History: Bylaws were required by CEPH. Section on the manner in which faculty have involvement in budgetary issues was insisted by CEPH. They said that faculty need to be involved enough to forecast trends and budgets that may have an impact on the stability of its academic programs. Document is more formal and extensive than others will need to be but this was necessary for our accreditation. This document starts to articulate how we can manage the process of a degree program that can cut across five departments. Less extensive ones should be done for all standing committees.
   - This is a first reading for AC. These have been approved by public health leadership team. Next AC members will take these back to departments for discussion. Remind departments the review is not to redesign the entire process and that these will change as program expands.
   - Discussed whether the budget section sets up an unfair mechanism for Public Health input into budgetary affairs that others do not have. Actually, this will empower budgetary committee as they will learn through this process and that will trickle down to all academic programs in the school.
   - Leadership team should take lead in describing this to departments.

B. Operational Statements for Standing Committees and Task Forces of AC
   Recommending all standing committees create operational statements. Any existing ones aren’t in a consistent format. Michael will talk with Kathy Gilbert to reviewing what we have. The one developed for budgetary affairs last year could be used as a starting point.

C. Proposal to Expand Membership of Graduate Studies Committee
   Kathy Gilbert is requesting a representative from Public Health leadership team serve on Graduate studies in addition to department representatives. Representative should rotate across five departments and would represent a school-wide interest rather than a departmental interest.

   S. Young moved to table
   2nd Rasul
   All in favor - unanimous

D. Subcommittee to Initiate Revisions to School of HPER Constitution
   The committee needs to be made of members of AC. Volunteers from each department: K. Grove, Maresa Murray, Sarah Young, JoAnna Shimek

E. Certificate in Dance for Musical Theater, Dept. of Kinesiology – Bob O’Loughlin, E. Shea
Exclusively for musical theater majors in Theater and Drama Department. This can accommodate 2-3 students per year and will help musical theater students get a higher level of dance training. It solidifies ongoing collaboration with T&D and is beneficial to both HPER and T&D.

Motion brought from Undergraduate Studies to approve certificate.
2nd – K. Grove
All in favor – unanimous

F. Major Title Change, Fitness Specialist, Dept. of Kinesiology – B. O’Loughlin
Motion brought from Undergraduate Studies to approve title change from Fitness Specialist to Health Fitness Specialist.
2nd – L. Jamieson
All in favor – unanimous

G. Major Title Change, Outdoor Rec & Resource Mgmt., Dept. of Recreation, Park, and Tourism Studies – B. O’Loughlin
Motion brought from Undergraduate Studies to approve title change from Outdoor Recreation and Resource Management to Outdoor Recreation, Parks, and Human Ecology
➢ Discussion about human ecology and human health and the environment.

J. Shimek moved to table to review additional documents.
2nd – L. Kamazendulis
All in favor – unanimous

H. Major Title Change, Part & Rec Mgmt., Dept. of Recreation, Park, and Tourism Studies – B. O’Loughlin, L. Jamieson
Name better fits the current focus of courses.

Motion brought from Undergraduate Studies to approve title change from Park and Recreation Management to Public, Non-Profit, and Community Recreation Services
2nd – K. Grove
All in favor – unanimous

I. Major Title Change, Tourism Mgmt., Dept. of Recreation, Park, and Tourism Studies – B. O’Loughlin, R. Mowat
Title better defines curriculum and career track and reflects students being attracted.

Motion brought from Undergraduate Studies to approve title change from Tourism Management to Tourism, Hospitality, and Event Management.

2nd – S. Young
All in favor – unanimous

J. New Minor, Global Health Promotion, Dept. of Applied Health Science
   – B. O’Loughlin, L. Huber

   Motion brought by Undergraduate Studies to approve new minor in Global Health Promotion.
   Correction to Minor in Global Health Promotion document-HPER H-445 should read
   Travel Study
   2nd – R. Mowatt

   ➢ Concern expressed with global health promotion title. As a school we will be doing
     global health promotion.
   ➢ Discussed course list. Suggestions made to have a better mix of classes, add courses
     from other departments and College, and have more elective options.
   ➢ AC agrees with proposal in spirit and recommends Applied Health to bring back motion
     after discussion with other departments about potential ways to improve the minor.
   ➢ Lesa requested AC members send her potential courses for electives.

   S. Young moved to withdraw motion
   2nd – K. Grove

   R. Mowatt moved to table
   2nd L. Jamieson
   All in favor - unanimous

   L. Jamieson move to adjourn
   2nd – L. Huber