Meeting Minutes
December 9, 2011
Approved by Academic Council January 27, 2012

Location: HPER C013

Members Present: Chair: Sarah Young (RPTS)
Applied Health Science: Lesa Huber, Maresa Murray, Dong-Chul Seo
Environmental Health: Barbara Hocevar, Lisa Kamendulis, Jo Anna Shimek
Kinesiology: Katie Grove, Elizabeth Shea, Joel Stager
Recreation, Park, and Tourism Studies: Lynn Jamieson (Alternate), Marieke Van Puymbroeck

Additional Attendees:
Ex Officio: Executive Associate Dean, Kathy Gilbert,
Doug Knapp, Erin Cooperman
Staff: Trudy McConnell

1. Approval of Agenda
   L. Huber – Moved to accept agenda
   M. Murray – 2nd
   In favor – 10
   Abstention - 1

2. Approval of Meeting Minutes from 11/14/2011
   M. Van Puymbroeck – Moved to accept minutes
   J. Shimek – 2nd
   In favor – 10
   Abstention – 1

3. Standing Committee Reports
   A. Undergraduate Studies Committee – M. Murray, Doug Knapp
      Nine proposals were brought for approval.
      3.A.1 Undergraduate Major Proposal in Youth Development
      Motion to approve comes from Undergraduate Studies Committee representative M. Murray
      All in favor – unanimous

      3.A.2 Undergraduate Minor Proposal in Youth Development
      Motion to approve comes from Undergraduate Studies Committee representative M. Murray.
      All in favor – unanimous

      3.A.3 Undergraduate Minor Proposal in Sport Communication
      Motion to approve comes from Undergraduate Studies Committee representative M. Murray.
All in favor – unanimous

3.A.4 Undergraduate Minor Proposal in Event Planning
Motion to approve comes from Undergraduate Studies Committee representative D Knapp.
In favor – 10
Opposed – 1

3.A.5 Undergraduate Minor Proposal in Hospitality Services
Motion to approve comes from Undergraduate Studies Committee representative D Knapp.
In favor – 10
Opposed – 1

3.A.6 Undergraduate Minor Title Change in Leadership Engagement Advocacy
Motion to approve comes from Undergraduate Studies Committee representative D Knapp.
In favor – 10
Opposed – 1

3.A.7 Undergraduate Minor Title Change in Outdoor Recreation Parks and Human Ecology
Motion to approve comes from Undergraduate Studies Committee representative D Knapp.
All in favor – unanimous

3.A.8 Undergraduate Minor Title Change in parks and Recreation Administration
Motion to approve comes from Undergraduate Studies Committee representative D Knapp.
All in favor – unanimous

3.A.9 Undergraduate Minor Title Change in Tourism Hospitality and Event Management
Motion to approve comes from Undergraduate Studies Committee representative D Knapp.
All in favor – unanimous

B. Graduate Studies Committee – report under new business

C. Budgetary Affairs Committee – L. Jamieson
   • The 2010-11 annual report was submitted.
   • Committee will parallel the budget calendar and will be participating in the budget process. CEPH accreditation guidelines ask for involvement of faculty in budget decision making. Committee has received a detailed budget from dean’s office.
   • Committee has scheduled a Budget Hearing with the Dean’s office on Jan 20. They will begin with some budget education and then address questions that the committee has compiled through their constituents. Current topics include: indirect policies, salary compression with support staff, budget development with two new departments, graduate students salary and budgets, and funding for professional staff opportunities.

D. Bloomington Faculty Council – no report

E. Public Health Leadership Team – no report
F. Research Council – C Docherty

- Research Dean’s Seminars have been scheduled for February 10, March 2, and April 6. FRSP award winners have presented in the past, but timing won’t allow that. Email Carrie with presentation ideas. Items being considered: research presentations from faculty, learn about new departments, and bring in outside speakers. One suggestion was to have a poster day of HPER research.
- Internal funding opportunities totaling $180,000 will be available. They are working with Michael Reece to decide how the funding will be awarded and will include smaller and larger dollar amounts and will focus on different areas.

G. Update from Executive Associate Dean – K. Gilbert

Some people received a survey from IU. The survey gets sent out every few years. It is sent to a random sample of faculty and the response is optional. There is no need for concern.

4. Old Business

A. Update on Promotion Process – J. Stager

Ad hoc committee includes Jack Raglin (Kinesiology), Bill Yarber (Applied Health), Jim Klaunig (Environmental Health), and Craig Ross (RPTS). The committee is to discuss organization implementation of the HPER promotion committee specifically related to promotion of associates to full. They are discussing process and procedures. And are finding some are not written down. They are interested in who is eligible to review. They have discussed this three times. 44:00 He sent this to Tom Gieryn to say, is this in line with what university policy currently is and would he send a copy of what he wants HPER’s to look like. They have sent a draft to Tom Gieryn to make sure they are within campus guidelines.

B. Guiding documents for various standing committees – S. Young

As the former chair of AC, Michael Reece had asked standing committees to prepare guiding documents that will be needed for CEPH. Sarah will send outlines to the AC members. The goal for completing these guiding documents is sometime in January or February, 2012.

C. Update from HPER Constitution Revision task force – K. Grove

Per Dean Torabi, they can use the term School of Public Health as long as it is clearly shown as a draft. Some sections will be removed from the constitution and put in a new bylaws document.

5. New Business

A. JD MPH dual/joint degree – L. Huber, E. Cooperman

This is a dual degree between HPER and the Law School. Law school uses term joint degree instead of dual degree. Law school doesn’t differentiate between concentrations, and consider the MPH as a whole as the degree with which they will have the joint degree. Therefore, any of the MPH concentrations can accommodate the joint degree. It serves more as a marketing tool. Dual/joint degrees are not recognized by the registrar as unique entities; the degrees are
awarded separately and a student who receives both degrees must meet all of the requirements of both degrees. With this dual degree, the law school allows their students to take nine fewer law credits and the MPH will accept six credits from the law school, which could result in the students completing both degrees in one less semester than it would have taken if they had taken the degrees separately. There was discussion about the detailed requirements in the supporting documents, particularly the one titled “Annex 1” which specifically listed the Department of Applied Health Science instead of the School of HPER as the negotiating body. In the ensuing discussion, it was clarified that this was true in the initial negotiations, but, after further discussion with the Law School, the approval was expanded to all HPER concentrations. Therefore, the course progression listed in the supporting documents are examples of two concentrations, but the dual degree will be available for all concentrations in all HPER departments. It was recommended to use the school name instead of individual department names in the future.

Motion to approve JD MPH dual degree comes from the Graduate Studies Committee.
In favor – 10
Abstention – 1

B. School and College Health Programs (Graduate degree name change) – M. Murray
Motion to approve major title change from School and College Health Programs to School and College Health Education comes from Graduate Studies Committee.
All in favor - unanimous

L. Huber – Moved to adjourn
M. Murray – 2nd
Meeting adjourned.