1. Approval of Agenda
   K. Grove – Moved to accept agenda
   M. Murray – 2nd
   All in favor – unanimous

2. Approval of Meeting Minutes from 12/9/2011
   Minutes were not approved because there was not a quorum. NOTE: because of the lack of a quorum, the remainder of the meeting consisted of discussion and information sharing.

3. Comments from Dean Torabi
   • We need to do all we can to increase Friday classes. IUB is at capacity. We need to maximize the use of facilities.
   • Office of Advancement – The departments serve as units of advancement. A title of Office of Development and Communications would fit the school-wide office better. The current director had a three-year support from the Provost’s office. Her position will become one that focuses on helping with the school’s transition to a School of Public Health. The Provost will continue to fund the position. David Skirvin has taken on the responsibility of heading the Office of Development and Communication. A major gift officer is greatly needed.
   • Dean Torabi encouraged the council to proceed quickly with the constitution and bylaws revisions as these are needed soon. In particular, the two new departments will need to be included.
   • Dean Torabi asked AC to consider establishing a school-wide Distinguished Service Award. The Deans and Chairs are in favor and have recommended some criteria but the AC would make the decision and set the criteria. Criteria to consider includes faculty with distinguished service;
service that is recognized broadly; promotes citizenship, cohesiveness, and mentoring; service that is directed toward the school; limited to senior faculty.

- The next step for our transition to a school of public health is to submit the application, which will be done by President McRobbie.

4. Standing Committee Reports

A. Undergraduate Studies Committee – M. Murray, K. Gilbert
   Indiana House Bill 1220 was discussed. They encourage faculty to voice concern as a private citizen.

B. Graduate Studies Committee – no report

C. Budgetary Affairs Committee - reporting for Lynn Jamieson
   The Budgetary Affairs Committee informational meeting with faculty and staff has been set for January 20th in the Mobley Auditorium from 12-1. The committee has selected four topics to be discussed. Individuals may submit additional topics.

D. Bloomington Faculty Council – S. Cole
   - BFC is addressing the issue of campus safe protest zones. They are checking with what is already in place and are drafting a resolution to ensure free speech and assembly will be protected on the Bloomington campus and possibly the University as a whole.
   - Provost Hanson reported on the allocations from the Provost’s Fund. $500,000 in cash has been recommended for the School of HPER for startups and GA and AI support.
   - The UFC has been nonfunctional, partially due to a lack of a quorum. A reform proposal has been generated. It reduces the voting faculty representatives and changes the balance between IUB and other campuses.
   - Resolution on Extended-X Policy passed unanimously.
   - Resolution on Friday classes passed unanimously.
   - Resolution on research misconduct was approved and will go to UFC. This new policy removes compliance.
   - Resolution on reporting benefits to IU faculty. There has been concern that faculty has not been involved in the process of determining health benefits. They have requested a standing committee be formed.

E. Public Health Leadership Team – no report

F. Research Council – no report

G. Update from Executive Associate Dean – K. Gilbert
   - Per Kathy’s request, Provost Hanson met with Kathy Gilbert, Dave Lohrmann, Bryan McCormick, David Koceja, and Lynn Jamieson. Lynn represented the AC at Sarah’s request. At the meeting, the letter requesting the removal of the ‘interim’ from Dean Torabi’s title
that was sent by AC and the accompanying letter, signed by the School administrators, were discussed. Concerns regarding the implications of the ‘interm’ title, particularly with regards to the accreditation process, were expressed in the meeting. Perceptions of interim status may diminish the impact that a dean in such a position may have along with number of additional interims in leadership of the school. Lynn noted that, at the meeting of Full Professors, a few were interested in a national search.

5. Old Business

A. Update on Promotion Process – J. Stager
   They are waiting for two members of the subcommittee to give their approval of the final draft. Joel should have something more definitive to report at the January 27 meeting.

B. Guiding Documents for Various Standing Committees
   Sarah would like for all committees to have their drafts completed by the end of February.

C. Update from HPER Constitution Revision Task Force – K. Grove
   The group has been meeting and have assigned sections to each member to review. They are making headway.

6. New Business

A. Proposal for Changes to the HPER Alumni Awards – D. Skirvin
   Deans and chairs discussed making changes to alumni awards and want to get approval from AC. Part of the rationale includes having too many awards with five departments. Fewer awards provide more competition and more prestige. Steps would need to be taken to prevent departments from monopolizing the recipients.
   Proposed changes:
   • Change the Patty and Endwright awards to give up to two awards each per school.
   • One Mobley award would continue to be given.
   • Move the Aldridge award presentation from National Girls and Women in Sports event to the October HPER Alumni award event. The NGWS has recently been paid for by HPER and is very costly.
   • Develop more distinct criteria for the Patty and Endwright awards.
   • Establish a new award for early career, graduates within ten years. Give up to two awards per school. Seek a potential donor
   AC members are to discuss proposed changes with their departments. It will go on the next agenda for approval.

B. Nutrition Program Request to Move Departments – K. Gilbert
   The proposal has moved through the first initial steps of the unit relocation document. In sum: The vote from AHS was 8 in favor, 13 against; from EH was 1 in favor, 4 against. The chairs felt it was not a workable option. Request for AC to review materials provided (unit relocation procedures document, proposal, letters from chairs) for AC consideration and future vote. Also
request to the AC from the chairs to review the procedures so that the process may be simplified.

C. Academic Fairness Committee – K. Gilbert
The committee is reviewing the process. It is currently not consistent with university policy.

There is an open case that will require a hearing. Kathy needs one graduate student and one undergraduate student to sit on pending hearing outside of the department that is appealing. She requested each department forward names to her.

R. Mowatt - Move to adjourn