1. Approval of Agenda
   J. Shimek – Moved to accept agenda
   R. Mowatt – 2nd
   In favor – Unanimous

2. Approval of Meeting Minutes from March 9, 2012
   J. Shimek – Moved to accept minutes
   M. Van Puymbroeck – 2nd
   In favor – Unanimous

3. Standing Committee Reports
   A. Undergraduate Studies Committee – no report
   B. Graduate Studies Committee - no report
   C. Budgetary Affairs Committee – no report
   D. Bloomington Faculty Council – Sarah reporting for Shu Cole
      • Jim Kennedy, Associate VP for University Student Services, presented phase
        one of the Student Services Initiative. Phase one is a preliminary view. Phase
        two solicits input from campuses. Phase three will look at detailed processes
        to determine where the savings will come from.
• Policy E-17, Non-reappointments for Tenure Probationary Faculty and Librarians, was passed. A tenure-track faculty whose contract is terminated before the probationary period ends (e.g. year 2 or 3) may request further review by the unit and campus PNT committees.

• There was a first reading of the policy on online course evaluations. The policy proposes making certain items of the online course evaluations available to students. Discussions included concern of instructor’s privacy and the impact on graduate student instructors. AC members are encouraged to review the draft policy and give feedback to Shu.

• There was a first reading of a resolution from the Dean of the Office of Women’s Affairs that encourages schools to develop faculty mentoring policies.

E. Public Health Leadership Task Force – no report
F. Research Council – no report
G. Update from Executive Associate Dean – K. Gilbert
   Dean Torabi wanted to know if AC preferred to have a state of the school in April or in the fall. There was consensus for it to be held in the fall.

4. Action Items
   A. Call for Special Meeting of Faculty – S. Young
      Sarah provided a cover email for review that would be sent with the Qualtrics Survey request. Instructions and purpose of the constitution and bylaws will also be included. It was decided to change the completion time for survey to 30-60 minutes. The final submission date needs to be changed to April 2\textsuperscript{nd} so that the constitution committee has time to summarize comments before the April 6 special meeting.

      \textbf{A motion was made to hold a special faculty meeting on April 6.}
      L. Huber – moved
      M. Van Puymbroeck – 2\textsuperscript{nd}
      In favor – unanimous

   B. Disbanding of Ad Hoc Committee for P&T Guidelines
      The charge of the ad hoc committee with Joel Stager as chair was to develop the P&T guidelines. Kathy Gilbert drafted guidelines that were consistent with the guidelines developed by the Vice Provost for Faculty and Academic Affairs and the Academic Associate Deans. These guidelines were proposed at a previous AC
meeting. In lieu of these guidelines, it was proposed that the AC ad hoc P&T
guidelines committee be disbanded.
Since the draft developed by the ad hoc committee was tabled at a previous AC
meeting, the ad hoc committee will not be disbanded at this time. The ad hoc
commitee included Joel Stager, Jim Klaunig, John Raglin, Bill Yarber, and Craig
Ross. Since Craig dropped off, Joel will find a replacement from RPTS. Sarah will
email Joel's report to AC so that it can be reviewed prior to the meeting with
Tom Gieryn on April 6. Sarah asked Joel to invite the ad hoc committee to the
meeting with Tom Gieryn.

5. Discussion Items

A. SP Mission and Goals – Michael Reece

- Michael provided a power point presentation: Development of Goals and
Objectives to Facilitate HPER's CEPH Accreditation Process. A handout was
distributed: Feedback from HPER Survey of Proposed Mission Statement,
Goals, and Objectives to Facilitate CEPH Accreditation and Proposed Revision
from the Self-Study Accreditation Steering Committee. This information came
from the results of the survey of faculty and staff in which 250 people
provided some feedback.
- Michael needed an endorsement of these goals and objectives. There was
consensus for Michael to move forward with these goals and objectives
acknowledging that work needs to continue on the language.
- The mission statement is the responsibility of the AC. Since the feedback of
this revised version has been positive, Michael and the PHLT handed off the
mission statement to AC for them to refine and proceed as needed.

M. Van Puymbroeck – moved to adjourn