SCHOOL OF HEALTH, PHYSICAL EDUCATION, AND RECREATION  
ACADEMIC COUNCIL  
Meeting Minutes  
November 9, 2012  
Approved by Academic Council November 30, 2012

Location: HPER C013  

Members Present: Chair: Katie Grove (Kines)  
Applied Health Science: Lesa Huber, Jon Macy, Maresa Murray  
Environmental Health: Barbara Hocevar, Lisa Kamendulis, Jo Anna Shimek  
Epidemiology/Biostatistics: Shinga Feresu, Zhongxue Chen, Ahmed Youssefaga  
Kinesiology: Georgia Frey, Carol Kennedy, Jan Wallace  
Recreation, Park, and Tourism Studies: Rasul Mowatt, Craig Ross, Marieke Van Puymbroeck  

Additional Attendees:  
Ex Officio: Executive Associate Dean, Kathy Gilbert  
Secretary: Dean’s Staff, Trudy McConnell  
Professional Service Delivery Council Chair: Jennifer Pearl  
Bloomington Faculty Council Chair: Carolyn Calloway Thomas

Bloomington Faculty Council - President Carolyn Calloway Thomas  
One of Carolyn’s goals is to find a more robust way of forging linkages between BFC and school councils. They are working to ensure that faculty know of the BFC agenda items from the beginning of conversations instead of near the end. She believes in shared governance and seeks cooperation and input from councils. One of the responsibilities of BFC members is to report BFC items to faculty. Shu does an excellent job of reporting SPH items to the BFC and reporting BFC items to AC. All BFC chairs of committees will be reporting updates at council meetings to provide a vision of what will be coming and to encourage engagement. She emphasized the need for Academic Council minutes to be posted on the website.

A. Approval of Agenda  
   ➢ C. Ross – Moved to accept agenda  
     R. Mowatt – 2nd  
     In favor – unanimous

B. Approval of Meeting Minutes  
   ➢ S. Feresu – Moved to accept minutes from October 26, 2012  
     M. Van Puymbroeck – 2nd  
     In favor – 12; Abstain - 3

C. Committee Reports  
   1. Undergraduate Studies Committee – M. Murray
• The committee approved a number of tab sheets in bulk. There is a wide range of course offerings in the school. The one associate degree has been modified to 60 credits and the 20 undergraduate majors were modified to 120 credits and include the specific public health course.

• T150 (B150) in AHS is going forward as a General Education submission. T160 in RPTS, which is already an approved Social and Historical General Education course, must be resubmitted because it is undergoing significant changes in order to satisfy CEPH requirements. The deadline to submit these across campus is November 30 so Kathy needs everything by November 26 in order to review them prior to submitting them for consideration. Kinesiology is using a 400 level variable title course to meet CEPH requirements. Donetta was asked to take it back to the Kinesiology faculty to discuss submitting the fixed number course at the 100 or 200 level so that it can be submitted for consideration as a General Education course. There also needs to be general discussion about whether those courses should be cross listed.

2. **Graduate Studies Committee** - no report
3. **Budgetary Affairs Committee** – no report
4. **Bloomington Faculty Council** – S. Cole
   • A steering committee was formed to look into parking privatization and a consulting group has been hired to look at feasibility. They are seeking information about where current parking revenue goes.
   • Two areas to be addressed by BFC include career counseling-a key part of undergraduate education and language proficiency among undergraduate Asian students.
   • The Athletics Committee gave an annual report. They addressed their four priorities of compliance issues, academic achievement, athletic achievements, and integrating with the university. Shu brought up the issue of the effect of morning practices on majors. Their study showed that morning practices were better for majors except for athletic training. They are aware of the issue with athletic training majors.
   • The IUB budget report submitted by Neil Theobald showed that revenue has decreased. Non-resident tuition raises are capped and they don’t want to raise in-state tuition. The university must operate more efficiently and generate revenue.
   • No resolution has been between Anthem and IU health care.

5. **Public Health Leadership Task Force** – no report
6. **Research Committee** – no report
7. **Academic Fairness/Faculty Grievance Committee** - no report
8. **Agenda Committee** - no report
9. **Distinguished Service Award Selection Committee** - no report
10. **Teaching/Learning/Assessment Committee**: - Lesa Huber
    The committee is planning sessions on fundamentals of public health with four brownbag lunches during January and February. Topics would include an introduction to non-public health faculty to basic theories and concepts of public health, institutions that serve public health and do funding, the history, and how our other disciplines relate to public health. Promotion would
be done directly to faculty only. They would like feedback on whether to proceed, on having separate sessions in the summer for staff, and on using an advance signup to ensure that at least ten people attend. The flyer shown would be changed with the competency quiz removed. An incentive from the departments was suggested.

In the Teaching Excellence Program, Joanne Klossner has developed a teaching mentorship program for AIs. TLA will provide mentorship materials. More information will be coming.

11. Tenure and Promotion Committee – no report
12. Gender and Diversity – no report
13. Distributed Education Committee - no report
14. Update from Executive Associate Dean – K. Gilbert

Kathy requested AC put together a committee to address the structure of the P&T school level committee when departments do not have full representation due to not having enough eligible faculty. The preference would be to include at least one full and one associate tenure faculty; every department does not require representation. Craig Ross volunteered. Members need to check with their departments.

15. AC Chair Report – K. Grove

- An MPH core faculty listing is on the SIP under AC.
- There were no objections on the three graduate studies motions that passed with contingencies.
- All committees and councils need to post minutes and a committee description on the SIP.
- For the CEPH accreditation policies that TLA is working on, the Professional Service Delivery Council and the Support Staff Council should be included.

D. Discussion Items

1. Schematic Plan for curricular changes – K. Grove

   Curriculum is a program/certificate/degree/minor/major – Kathy will provide the sequence.

   Course changes come from the department to Monica. She and Kathy prepare them for the two week school remonstrance and then the three week university remonstrance. If there is no remonstrance, courses are put into the bulletin. T-courses are the exception and they go through Undergraduate and Graduate Studies Committees.

2. AC Approval of SPH Tab Sheets – K. Grove

   There was discussion about the process for tab sheet approval. Since Graduate and Undergraduate Studies are standing committees under AC, a vote is needed. The committees would bring the motion with a second and AC would vote. The tab sheets may be combined into one motion in a list/spreadsheet format.

   Undergraduate Studies will bring forth their motion at the November 30 meeting. The Graduate Studies tab sheets motion needs to be addressed before the next AC meeting. Katie will send a motion for an electronic vote.
3. **Administration of Criminal Background Checks** – M. Murray

During a regular department meeting, the department of AHS discussed the issue of criminal background checks for faculty, staff, and students. There was much discussion about the need for the protection of children, but many concerns surfaced pertaining to the actual administration of the results, and the potential implications (i.e. violation of privacy, comprehensive access of results to parties making decisions that may not have any bearing on interaction with children, etc.). Faculty suggested that AHS representatives to AC submit their concerns, and strongly suggested that faculty input be included as decisions are finalized regarding the management of criminal background checks. Four faculty members volunteered to help work on strategies related to this issue, in case AC decides to recommend a faculty task force. It was also suggested that other departments discuss this issue with their faculty, in order to attain a sense of faculty involvement recommended.

- K. Grove - Moved to extend the meeting by five minutes.
  
  L. Huber – 2nd
  
  In favor – unanimous

**E. Action Items:**

- **SPH-B Website** – K. Grove, G. Frey
  
  There was discussion regarding involvement of department webmasters and the timeliness of changes needed.

- G. Frey - Moved to have Katie Grove as chair of Academic Council meet with David Skirvin to express the concerns of the faculty regarding the school website. Presently the SPH-B website contains incorrect information and is lacking in functionality in access to departments and programs. This at a very critical time for many programs in the recruitment and application process for incoming students. The Academic Council requests that the School of SPH incorporate department webmasters in the management of content, design and functionality of department webpages, effective immediately.
  
  C. Ross – 2nd
  
  In favor - unanimous

R. Mowatt – Moved to adjourn.