SCHOOL OF HEALTH, PHYSICAL EDUCATION, AND RECREATION
ACADEMIC COUNCIL
Meeting Minutes
January 25, 2013
Approved by Academic Council February 8, 2013

Location: HPER C013
Members Present: Chair: Katie Grove (Kines)
Applied Health Science: Jon Macy, Maresa Murray, Nancy Ellis (Alternate)
Environmental Health: Barbara Hocevar, Lisa Kamendulis, Jo Anna Shimek
Epidemiology/Biostatistics: Zhongxue Chen, Shinga Feresu, Juhua Lao
Kinesiology: Georgia Frey, Joanne Klossner (Alternate)
Recreation, Park, and Tourism Studies: Craig Ross, Marieke Van Puymbroeck

Additional Attendees:
Ex Officio: Executive Associate Dean, Kathy Gilbert
Secretary: Dean’s Staff, Trudy McConnell
BFC Representative: Lynn Jamieson

Juhua Luo will be an AC representative for the Department of Epidemiology and Biostatistics.
Ahmed Youssefaghha will become the first alternate. Juhua will also serve on the Graduate Studies Committee.

A. Approval of Agenda
   ➢ M. Murray – Moved to accept the agenda for January 25, 2013
     Z. Chen – 2nd
     In favor – unanimous

B. Approval of Meeting Minutes from
   ➢ M. Van Puymbroeck – Moved to accept the minutes from January 11, 2013
     Z. Chen – 2nd
     In favor – 10; Abstain - 3

C. Report from Dean Torabi
   • IU Foundation notified the Dean that someone has left their estate to the University giving $1.5 million each to the School of Education and to the School of Public Health-Bloomington.
   • The state of the school is good and the potential is bright.
• The Bachelor of Science in Public Health will be transferred to SPH-B from SPEA. It will be like the MPH and will be held at the school level rather than the departmental level. All departments will be able to offer BSPH in specific areas.
• To preserve the school’s history, Barbara Hawkins has been agreed to be the Dean’s Archivist and is crafting our history in book form.
• Alignments are going on at the university to make improvements at IU and these changes have nothing to do with our transition. The board of trustees wants the dance program to have a major impact, so to facilitate this; our dance program will transfer to Theatre and Drama to become the Department of Theatre, Drama, and Dance.
• Dean Torabi is committed to shared governance.
• Although the Board of Trustees likes to standardize the schools, we are educating them that with our departmentalized budget, we’re not that different. The RCM is being reviewed, but the deans support it and it has been a good system for us. We must stay ahead and be certain to fill in the core faculty in public health.
• Accreditation will come and we are ahead of schedule.
• Alumni support is strong.
• The university is encouraging online education and is providing resources. To help our school to move ahead, an Online Education Coordinator will be hired. This will be an internal person working at the school level and who will work with the departments. It was suggested to involve our school’s distributed education committee. CITL also provides grants and training for developing online courses.
• Where do we go from here? The Dean’s vision is to be futuristic and top tier, to become accredited, and for the school to be named. The sky is the limit for what we can do.

D. Committee Reports

1. Graduate Studies Committee - L. Kamendulis
• Reminder: There is a school wide graduate faculty meeting on February 8. Key topics include the overview of the new requirements for the Ph.D. in SPH and revisions to the qualifying exam procedures.
• As per a request from Graduate Studies, the Dean’s office has created departmental and school deadlines for all IU Graduate School awards to help increase the number of SPH applicants and to improve the efficiency of managing applications throughout the school. Graduate faculty and students have been notified.
• Sue Todd is working with departmental fiscal officers to improve management of student academic appointments in the school.
• Reminder: Approximately a year ago, the Budgetary Affairs Committee (BAC) requested GSC review stipends for doctoral students. Budgetary Affairs Committee asked AC to look at the issue of graduate student stipends but AC was unclear about how this should be handled so sent it back to BAC to come up with recommendations. BAC also thought that perhaps GSC should form an Ad-Hoc Committee too, but in the end the BAC was going to use this as one of four topics they would address this year. BAC needs to take the lead in organizing a meeting with department chairs, the SPH Fiscal Officer, and Graduate Studies given that this issue is a complex issue with broad fiscal implications.

2. **Budgetary Affairs Committee** – C. Ross

Craig agreed to take the report from Graduate Studies back to the BAC at their next meeting, which is early in February.

3. **Bloomington Faculty Council** – L. Jamieson

BFC discussed the first reading of the Non-Tenure-Track Instructional Appointments policy (A-3). Lynn provided comments from the discussion. Among other things, this policy distinguishes between clinical and lecturer positions. The BFC committee chair emphasized that this was not intended to be offensive to NTT faculty.

In the AC discussion, there were concerns in our school about the implications of the policy for operations in SPH and about the particular issues of concern for existing and future NTT faculty in the school. Faculty input is needed and should be directed to Lynn or Maresa.

4. **Academic Fairness/Faculty Grievance Committee** – K. Grove

Phil Henson will chair this committee. They will be developing the committee description that will include the process for grievances.

5. **Teaching/Learning/Assessment Committee**: - K. Grove for Lesa Huber

Reminder: Trustees Teaching Award and School Teaching Career Award are due March 20.

6. **Gender and Diversity** – K. Grove

They are working on their committee description. They have been asked to create the three policies needed for CEPH requirements relating to discrimination and harassment.

7. **Update from Executive Associate Dean** – K. Gilbert

• A policy draft was presented of Categories for Faculty and Practitioner Engagement with the IU SPH-B (restatement of 3 above). Community engagement is a significant piece of the CEPH expectation and we will need to determine how we will address this with regard to excellence in research and in teaching.

• A draft was presented for a policy on proposed titles for affiliates (community and/or faculty outside SPH) who are engaged with the research, teaching, and/or public service missions of the school. These are non-paying three-year, renewable appointments that are distinct from those individuals who are contracted to teach
courses for the departments in the school. They have been divided into two categories: Adjunct Faculty, a formal, university-acknowledged appointment for those who hold a faculty position at an academic institution and wish to have an affiliation with the SPH; and Public Health Affiliate, an appointment for community-based professionals in fields related to the academic programs of the school. Both types of affiliations would require a review and the submission of a resume or CV. AC members need to discuss this with their departments and be prepared to discuss further and vote at the next AC meeting.

- Kathy provided three bullet points of P&T discussions from the previous AC meeting (these are available on the SIP). AC members need to provide this information to departmental faculty. Two or three faculty members from departments or AC are needed to address each issue and make recommendations to AC.

E. Discussion Items:
Appointment of SPH tenured faculty member to BFC Course Transfer Appeal Board: Two names from Applied Health were submitted.

F. Action Items:
  - M. Van Puymbroeck - moved to appoint Alice Lindeman to the BFC Course Transfer Appeal Board.
    M. Murray – 2\textsuperscript{nd}
    In favor - unanimous

M. Van Puymbroeck – moved to adjourn.