SCHOOL OF PUBLIC HEALTH-BLOOMINGTON
ACADEMIC COUNCIL
Meeting Minutes
February 22, 2013
Approved by Academic Council March 8, 2013

Location: HPER C013
Members Present: Chair: Katie Grove (Kines)
Applied Health Science: Lesa Huber, Maresa Murray
Environmental Health: Barbara Hocevar, Lisa Kamendulis, Jo Anna Shimek
Epidemiology/Biostatistics: Zhongxue Chen, Shinga Feresu, Juhua Lao
Kinesiology: Georgia Frey, Carol Kennedy, Jan Wallace
Recreation, Park, and Tourism Studies: Rasul Mowatt, Craig Ross, Marieke Van Puymbroeck

Additional Attendees:
Ex Officio: Executive Associate Dean, Kathy Gilbert
Secretary: Dean’s Staff, Trudy McConnell
Associate Dean of Research and Graduate Studies, Michael Reece

A. Approval of Agenda
   ➢ M. Murray – Moved to accept agenda with addition of Distinguished Service report and vote and
     AC committee task force announcement.
   G. Frey – 2nd
   In favor – unanimous

B. Approval of Meeting Minutes from February 8, 2013
   ➢ M. Van Puymbroeck – Moved to accept the minutes from February 8, 2013.
   S. Feresu – 2nd
   In favor – unanimous

C. Committee Reports
   1. Distinguished Service Award Selection Committee – Katie Grove
      AC approved this award in April 2012. After discussion, the following changes are to be made to
      the award description.
      • Change HPER to SPH
      • Add a letter of application
      • Add a deadline date of March 20 2013.
      • Purpose: Add: lifetime achievement
      • Eligibility: Change clinical to NTT faculty
        Add: may be nominated by SPH faculty or self-nominated.
      • Monetary Award: Remove the word cash since the money can go into a research account or
        in the form of a check.
Change the monetary award to $1000 to be in line with the teaching and research awards.

- Selection Committee: Add a qualifier to the Selection Committee Distinguished Service Award recipient
- Additional Considerations: Add: solicit a maximum of three letters of support
  Reference the website for the P&T service section.

2. **Update from Executive Associate Dean** – K. Gilbert
   a. Revision of Current P&T Policy: revisions regarding limiting the P&T school committee to SPH faculty are nearly completed by the AC volunteers. It will be posted on the SIP for review and be available for the next AC meeting.
   b. The P&T Committee will be compiling their recommendations by the end of March. Kathy will be asking the Research; Teaching and Learning; and Distinguished Service committees to review the criteria in their respective areas to make the language more current.

3. **AC Chair Report** – K. Grove
   a. **Epidemiology & Biostatistics Consulting Center** – M. Reece
      Michael brought forth a summary of the proposed Epidemiology & Biostatistics Consulting Center for endorsement by AC. SPH does not have an approval policy for centers and institutes. Campus requires approval only by the Dean when the center or institute exists inside the school. However, the school’s preference is to use a process of review and endorsements from various areas before going to the Dean. The Research Committee and the Deans and Chairs Committee have already endorsed this proposal. The initial funding for the center will come from Research Committee’s Ingenuity Grant. This center will be part of the CTSI core and will help with proposals. Michael will be recommending the center include outside representative from across campus. His second recommendation is to have an evaluation process for the pre-tenure core leaders so that this does not consume more time than is beneficial to their tenure process. All new centers and institutes will be approved for three years and at two years will be reviewed for renewal.
         - Academic Council endorsed this center.

   b. **BFC Faculty Affairs Committee**
      The discussion of how the term clinical faculty is being used throughout the campus continued. At the Kelley Business School, clinical faculty have terminal degrees, but lecturers do not. The committee’s goal is to have something regarding clinical faculty rankings ready to bring to BFC by the end of the year.

   c. **Recreational Sports Signage Update**
      Katie met with Dean Torabi. He will take care of this concern of non-user friendly signage.

D. **Discussion Items:**
   1. Katie reminded faculty to talk with their departments about what type of support if any might be available for faculty who want to pursue public health education.
2. AC Task Force on Committee Restructuring continues to look at goals and how to make the process more efficient. They will have a finalized proposal next week. A special AC meeting is being scheduled to discuss their proposal.

E. Action Items:
- G. Frey moved to approve the Distinguished Service Award revisions stated during the discussion.
  - C. Ross – 2\textsuperscript{nd}
  - In favor - 13; Abstain – 1

F. Items of Information:
1. Public Health Faculty meeting on Wednesday, February 27th, noon-1 pm; BYO lunch
2. Trustees Teaching Award and SPH-B Teaching Career award – due March 20th

G. Announcements
- Next AC meeting: Friday March 8\textsuperscript{th} at 1:15-2:45pm
- M. Van Puymbroeck moved to adjourn.