School of Public Health–Bloomington
Academic Council Seventh Meeting 2014-15;
January 23, 2015 Minutes
Approved by Academic Council February 13, 2015

Attendance:
Lisa Kamendulis, Department of Environmental Health; Chair
Department of Applied Health Sciences:
Jon Macy; Laura McCloskey; Michael Hendryx
Department of Environmental Health:
Barbara Hocevar; Kan Shao; Khalid Khan
Department of Epidemiology and Biostatistics:
Juhua Luo; Aurelian Bidulescu
Department of Kinesiology:
Georgia Frey; Jack Raglin; Carol Kennedy
Department of Recreation, Park, and Tourism Studies:
Sarah Young; Doug Knapp; James Farmer
Ex Officio
Kathleen Gilbert Executive Associate Dean; Dean’s Office Representative
Trudy McConnell, Executive Assistant to the Dean; Academic Council Secretary
Carrie Docherty, Bloomington Faculty Council Representative (1:30pm departure)

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<tr>
<th>Item #</th>
<th>Agenda Item</th>
<th>Action</th>
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<tbody>
<tr>
<td>1.16pm</td>
<td>Quorum met; meeting called to order</td>
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<td>I.</td>
<td>Approval of Agenda</td>
<td>1:17pm Motion Passed-Unanimous (14 voting)</td>
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<td>D. Knapp moved to approve; S. Young 2nd</td>
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<td>II.</td>
<td>Approval of Minutes</td>
<td>1:19pm Motion Passed-12-0-2</td>
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<td>M. Hendryx moved to approve; J. Farmer 2nd</td>
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<td>III.</td>
<td>Announcements – L. Kamendulis</td>
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<td>The Centers and Institutes Committee in conjunction with the Teaching and Learning Committee will hold an open house Thursday January 29th at noon in PH125.</td>
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<td>IV.</td>
<td>Committee and Other Reports</td>
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<td>AC Chair – L. Kamendulis</td>
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<td>The standing committees have completed their semi-annual reports. These will be presented to AC. There was a consensus by AC that the reports will be posted on the school website viewable to anyone.</td>
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<td>Bloomington Faculty Council – C. Docherty</td>
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<td></td>
<td>• Dennis Groth, V. Provost for Undergraduate Education discussed online course questionnaires. They will be implemented at SPHB this semester for all classes. They will be administered by BEST.</td>
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• Brad Wheeler encouraged faculty to consider utilizing etexts and providing them as an option, especially in required courses.
• There was a call for the IU Foundation to divest from fossil fuel companies. Anyone interested can let Carrie know.

**Executive Associate Dean** – K. Gilbert
A business continuity plan was discussed at the Deans and Chairs meeting.

**Undergraduate Studies** – no report

**Graduate Studies** – J. Luo
- Discussion continued for the semester plan including competency reviews and the PhD review.
- Recruitment is low in some areas. A school-wide graduate faculty meeting is being planned.
- A DrPH program is being discussed.
- There is a large number of graduate applications so departments need to review them quickly.

### V. Old Business

**Long-term contracts for NTT** will be presented next meeting.

**eDossier Confidentiality** – G. Frey
Steven Harper with University Counsel said there is nothing more that could be done. If there is a concern, the issue should be taken to Tom Gieryn’s office. The consensus was to drop the issue.

**SPH Policy Review** – L. Kamendulis
Duplicates and nonacademic policies have been removed from the list bringing the list from about 260 to under 100.

**Change in AC Quorum Requirements** – L. Kamendulis
The discussion continued regarding whether to change the AC quorum requirements. The three options under consideration are
1) status quo; 2) 50%+1; 3) 50%+1 with a minimum of one per department.
All departments are to have a faculty discussion and vote. If option 2 or 3 are chosen by the majority, a revision will be made to the bylaws. Other changes that are needed in the bylaws would be considered at the same time.

### VI. New Business

**Business Continuity Plan**– At the Deans and Chairs meeting, it was recommended that AC consider how language could be added to course syllabi to include a...
contingency plan if rooms were not usable. After discussion, AC felt this should be addressed campus wide through BFC.

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<th><strong>SPH By-laws Revision</strong> – on hold</th>
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| **Policy Document Organizing** – L. Kamendulis  
Policies had been sorted into categories. AC members reviewed documents in the groups marking duplicates, older versions to be archived and the most current versions. These will be organized for further review at the next AC meeting. |

| 2:10pm | G. Frey moved to adjourn. |