School of Public Health–Bloomington
Academic Council Tenth Meeting 2014-15; April 10 2015
Minutes
Approved by Academic Council April 24, 2015

Attendance:
Lisa Kamendulis, Department of Environmental Health; Chair
Department of Applied Health Sciences:
Jon Macy; Laura McCloskey; Michael Hendryx
Department of Environmental Health:
Barbara Hocevar; Kan Shao; Khalid Khan
Department of Epidemiology and Biostatistics:
Andrea Chomistek; Juhua Luo; Aurelian Bidulescu
Department of Kinesiology:
Georgia Frey (2:00pm departure); Carol Kennedy; Carrie Docherty
Department of Recreation, Park, and Tourism Studies:
Sarah Young; Doug Knapp
Ex Officio
Kathleen Gilbert Executive Associate Dean; Dean’s Office Representative
Trudy McConnell, Executive Assistant to the Dean; Academic Council Secretary

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<tr>
<th>Item #</th>
<th>Agenda Item</th>
<th>Action</th>
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<tr>
<td>1:15pm</td>
<td>Quorum met; meeting called to order</td>
<td>1:16pm Motion Passed- Unanimous (14 voting)</td>
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<td>I.</td>
<td>Approval of Agenda</td>
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<td>D. Knapp moved to approve; S. Young 2nd</td>
<td>1:16pm Motion Passed- Unanimous (14 voting)</td>
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<td>II.</td>
<td>Approval of Minutes from 3/27/15</td>
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<td>S. Young moved to approve; G. Frey 2nd</td>
<td>1:18pm Motion Passed-11-0-3</td>
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<td>III</td>
<td>Announcements – L. Kamendulis</td>
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<td></td>
<td>• Incoming AC members for 2015-16 were announced. AHS: Maresa Murray, Jon Macy competing term for Laura McCloskey; EH: JoAnna Shimek; EBio: Bobby Reiner; RPTS: Lynn Jamieson; Kines not selected.</td>
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<td>• Today is the final day to participate in the Qualtrics committee interest survey. The Standing Committee Chairs will be compiling the committees based on the interest survey.</td>
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<td>BFC Report – C. Docherty</td>
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<td>• Multiple policies have recently been presented to BFC requiring an addition BFC meeting to discuss and vote. Creation of a Department of Engineering – assessment of proposal, report of task force and rational for program. Goal to focus on micro-level.</td>
<td>Engineering documents will be emailed to members.</td>
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- Online Course Questionnaire will be instituted at SPH this semester. Faculty and students should get emails. The response rate has been lower than with paper forms. Faculty are to encourage students to participate. There are specified questions that will be used for P&T. The evaluations are to be a small component of teaching justification and. A training session will be held April 15 in the school.

- Policy on Creation, Reorganization, Elimination, and Merger of Academic Units and Programs. The revision is designed to give faculty a voice in the process.

- IUB Faculty Development Policy Draft – L. McCloskey
  If faculty are receiving low review ratings, chairs have the opportunity to initiate a faculty development plan to help improve performance.

- IUB Faculty Misconduct and Incompetence Policy – L. McCloskey
  Departments are being asked to develop their own standards for incompetence.

- Shared Governance Policy
  This discussion was delayed until the next meeting but documents are available to review.

**Associate Dean – M. Reece**
Policies and procedures related to academic hires are needed in the school. AC should address this in the fall.

**Undergraduate Studies Committee** – no report

**Graduate Studies Committee** – no report

V. Old Business

**Lecturer Policy Revision**
There was discussion about the similarity of this document to the lecturer document previously brought forth.

**Policy on Professor of Practice Appointments – M. Reece**
A draft policy was presented and discussed. It is based on the IU policy with changes in bold or highlighted.

2:45 L. McCloskey moved to extend the meeting

**Summer Council/AC Structure – L. Kamendulis**
The guidelines used in 2014 were presented. The major purpose for this summer would be to utilize Kathy’s expertise to finalize any policies that haven’t been
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<th><strong>finalized so that they would be ready to present to AC in the fall.</strong></th>
<th><strong>department will need to have a representative.</strong></th>
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<td><strong>Constitution Review – tabled until next meeting</strong></td>
<td><strong>Members are to review the constitution and bring forward any areas that need to be addressed.</strong></td>
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| **Policy on Programs Involving Children**
A school wide meeting will be held and liaisons have been identified in each department. More information will be coming. |  |
| **AHS Requested Agenda Items – J. Macy**
1. List Serve of all SPH faculty – It was discussed and decided that this does not fall under the Academic Council. Individual faculty can create their own List Serves.
2. Procedures/policies for faculty hiring - This will be addressed in the fall AC. |  |
| **2:55pm** | **D. Knapp moved to adjourn** |