### School of Public Health–Bloomington
#### Academic Council Seventh Meeting 2015-16; December 4, 2015

**Minutes**

*Approved by Academic Council December 18, 2015*

**Attendance:**
- Chair: Jon Macy, Applied Health Science
- Department of Applied Health Science
  - Cecilia Obeng; Debby Herbenick (1:24 arrival); Maresa Murray
- Department of Environmental Health
  - Lisa Kamendulis; Khalid Khan; JoAnna Shimek
- Department of Epidemiology and Biostatistics
  - Juhua Luo; Aurelian Bidulescu
- Department of Kinesiology:
  - Jack Raglin (1:24 arrival); Carol Kennedy-Armbruster; Antonio Williams (1:30 arrival)
- Department of Recreation, Park, and Tourism Studies
  - Sarah Young; Brandon Howell (1:25 arrival)
- Ex Officio
  - Shawn Gibbs (Executive Associate Dean; Dean’s Office Representative)
- Staff
  - Trudy McConnell (Executive Assistant to the Dean)
- Others attending
  - Lynn Jamieson, BFC representative; (1:25 arrival; 1:49 departure)

**Item #** | **Agenda Item** | **Action**
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1:25pm | **Quorum met; meeting called to order** | 
I. | **Approval of Agenda** for December 4, 2015
L. Kamendulis moved to approve; D. Herbenick 2nd | 1:34pm Motion passed-Unanimous (13 voting)
II. | **Approval of Minutes** from November 20, 2015
S. Young moved to approve; J. Shimek 2nd | 1:36pm Motion passed-9-0-4
III. | **Committee and Other Reports**
AC Chair – No report
BFC Report – L. Jamieson
  - The Long Range Planning Committee proposed creating an international affairs committee to have BFC representation on any globally related items. This was a first reading. Lynn will send the report to Jon.
  - A General Education Report was presented. Undergraduate students often come with general education credits. Forty students have matriculated to IU from community colleges.
Executive Associate Dean - S. Gibbs
- The campus remonstrance list had a course in global health from the School of Global and International Studies. Shawn and Carrie met with the executive associate deans from SGIS and SPEA and all agreed to cooperate and collaborate the global health courses within the three schools. They plan to have a faculty work group between the schools to determine goals and objectives and plan curriculum.
- A BSPH in Epidemiology and a graduate certificate in safety will come forward from CCC.
- Strategy Planning – Any faculty member can be involved with the planning process. Departments are identifying their outside experts. At the January standing committee chairs meeting, chairs are to report their status in the strategy planning process in January.

<table>
<thead>
<tr>
<th>Undergraduate Studies Committee</th>
<th>No Report</th>
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<tr>
<td>Graduate Studies Committee</td>
<td>No Report</td>
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**IV. Old Business**

**Best Practices for Faculty Hiring** – S. Young
The task force received no input from the document that was sent to faculty. They will bring a report to the next meeting.

**SPH CREM Policy** – J. Raglin
- Shawn will review the policy and provide feedback to the working group.
- BFC wants to appoint Lisa Kamendulis serve on their CREM policy committee as an SPH representative.

**Review of Graduate Assistantships** – No Report

**NTT/“Specialized Faculty” Task Force** – J. Shimek
The AC task force met and has three recommendations for AC:
- The BFC document be sent to all SPH faculty from the AC Chair with comments to be sent to Joanna
- Invite the authors from the BFC task force to an AC meeting to explain the document. This would be for information only.
- Hold a meeting for all SPH faculty to discuss the NTT. This would be done after BFC attends the AC meeting.

AC voted unanimously to approve the task force plan.

2:00 C. Kennedy-Armbruster moved to adjourn.