School of Public Health–Bloomington
Academic Council Eighth Meeting 2015-16; December 18, 2015 Minutes
Approved by Academic Council January 15, 2016

Attendance:
Chair: Jon Macy, Applied Health Science
Department of Applied Health Science
Cecilia Obeng; Maresa Murray
Department of Environmental Health
Lisa Kamendulis; JoAnna Shimek
Department of Epidemiology and Biostatistics
Juhua Luo; Aurelian Bidulescu; Bobby Reiner
Department of Kinesiology:
Jack Raglin; Carol Kennedy-Armbruster; Antonio Williams
Department of Recreation, Park, and Tourism Studies
Sarah Young; Brandon Howell
Ex Officio
Shawn Gibbs (Executive Associate Dean; Dean’s Office Representative) (1:29 arrival)
Staff
Trudy McConnell (Executive Assistant to the Dean)
Others in attendance: Chip Rondot (1:29 arrival; 1:58 departure)

<table>
<thead>
<tr>
<th>Item #</th>
<th>Agenda Item</th>
<th>Action</th>
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<tbody>
<tr>
<td>1:23pm</td>
<td>Quorum met; meeting called to order</td>
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<tr>
<td>I.</td>
<td>Approval of Agenda for December 18, 2015 C. Obeng moved to approve; S. Young 2nd</td>
<td>1:24pm Motion passed-Unanimous (12 voting)</td>
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<td>II.</td>
<td>Approval of Minutes from December 4, 2015 M. Murray moved to approve; J. Shimek 2nd</td>
<td>1:26pm Motion passed-Unanimous (12 voting)</td>
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<td>III.</td>
<td>Announcements - none</td>
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<td>VI.</td>
<td>Committee and Other Reports</td>
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<td>AC Chair – J. Macy</td>
<td>The BFC report on non-tenure track faculty was sent to all SPH-B faculty. JoAnna received no responses. The BFC subcommittee members that authored the report have been invited and will attend the January 15 AC meeting. AC members need to inform departments and invite them to attend.</td>
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<td>Student Recruitment – S. Gibbs, C. Rondot</td>
<td>The Undergraduate Studies Committee discussed recruitment and how to feed recruitment into the school's strategy plan. Since campus significantly recruits undergraduates, our focus needs to be on graduate</td>
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students. Departments need to begin discussing degree programs, determine any capacities that exist, and determine targets for enrollment.

BFC – no report

36.25 **Executive Associate Dean** – S. Gibbs

Shawn discussed the NTT report from BFC with Eliza Pavalko, the Vice Provost for Faculty Affairs. She said it was intended to be a preliminary document that was not meant for widespread distribution.

41.02 **Undergraduate Studies Committee** – J. Shimek

The committee approved a new leadership minor in RPTS. The Epidemiology BSPH was approved by the campus curriculum committee.

**Graduate Studies Committee** - L. Kamendulis

- Graduate Studies has approved an online MPH in RPTS. It will come forth to AC in January.
- There is a tab sheet change in the Professional health Education MPH.
- The online Certificate in Safety was approved by Campus Curriculum Committee.

Graduate Studies brought forth a motion to approve changes to the Biostatistics Graduate Certificate. It is for on-campus PHD students only.

2:12pm Motion passed- Unanimous (12 voting)

V. **Old Business**

**Best Practices for Faculty Hiring** – S. Young

A. Williams moved to approve the Best Practices documents to be used as guidance for search committees and department chairs.

M. Murray 2nd

It will be posted on the website under Faculty/AC.

2:18pm Motion passed- Unanimous (12 voting)

**CREM Policy**

The task force is reviewing changes made by Shawn.

**Review of Graduate Assistantships** – L. Kamendulis

Committee on Budget and Planning Committee has been comparing the school with peer institutions. Any recommendations for changes in graduate assistantships will be made to AC.

In the Bylaws, the reporting of the Budget and Planning Committee will be changed from the Dean to Academic Council to match the other committees. Lisa will make the change; Trudy will upload to the SIP.

**NTT Task Force** – No Report

2:37 C. Kennedy-Armbruster moved to adjourn.