School of Public Health–Bloomington
Academic Council Twelfth Meeting 2015-16; March 4, 2016
Minutes
Approved by Academic Council April 1, 2016

Attendance:
Chair: Jon Macy, Applied Health Science
Department of Applied Health Science
Cecilia Obeng; Maresa Murray
Department of Environmental Health
Lisa Kamendulis; Khalid Khan; JoAnna Shimek
Department of Epidemiology and Biostatistics
Juhua Luo; Aaron Sayegh
Department of Kinesiology;
Carol Kennedy-Armbruster; Antonio Williams; Jeanne Johnston
Department of Recreation, Park, and Tourism Studies
Sarah Young; Brandon Howell
Ex Officio
Shawn Gibbs (Executive Associate Dean; Dean’s Office Representative)
Staff
Trudy McConnell (Executive Assistant to the Dean)
Others in attendance:
Lynn Jamieson, BFC Representative; Bob O’laughlin; Eliza Pavalko, Vice Provost for Faculty Affairs
Others attending during Vice Provost NTT Discussion:
Katie Grove, Deb Getz, Catherine Sherwood-Laughlin, Cassie Coble, John Schrader, David Smiley, Rachel Ryder,
Mohammad Torabi, Margi Lockhart, Lesa Huber

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<tr>
<th>Item #</th>
<th>Agenda Item</th>
<th>Action</th>
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<td>1:15pm</td>
<td>Quorum met; meeting called to order</td>
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<td>Discussion of NTT Issues - Vice Provost Eliza Pavalko</td>
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<td>VP Pavalko shared the following points:</td>
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<td>• IU guiding principles: IU follows a shared governance;</td>
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<td>Policy decisions and processes are specific to the unit level.</td>
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<td>• The NTT Subcommittee was formed by the Bloomington Faculty Council (BFC)</td>
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<td>Faculty Affairs Committee (FAC). Faculty who are not on the BFC may</td>
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<td>serve on the subcommittees. Participation is</td>
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<td>encouraged; contact the BFC president or the chair of the</td>
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<td>FAC.</td>
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<td>• The NTT Subcommittee has been working for two</td>
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<td>years to study processes, working conditions, and</td>
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<td>quality of life for non-tenure-track faculty.</td>
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• Shannon Martin, Associate Vice Provost is the liaison on BFC. Much of the data in the report was provided by the Provost's office, but the interpretation and draft was solely that of the subcommittee.

• The first draft was submitted to the FAC and BFC for review in Fall 2015. It was primarily recommendations; however, the subcommittee was formed to be a study committee. The FAC requested the report be revised and data review completed.

• A second draft with data was provided in February 2016 and is being discussed and revised. FAC will vote on the report primarily for accuracy and they decide whether it will go forward to BFC.

• Key issues of the report: It is still being revised; the purpose is to document experiences and current practices.

• The next steps will be to decide what key issues need to be addressed and who will address them and what additional information and assistance is needed. Recommendations will come at a later date; after data has been reviewed.

• Collaborative Academic Careers in Higher Education (COACHE) data from a 2013 NTT faculty satisfaction survey were presented. There was not much difference in the data between tenure track and non-tenure track faculty. All faculty are encouraged to participate in a current survey that is being done.

The Vice Provost took questions and comments from the council.

• The culture of the campus needs to be changed to reflect the teaching quality and stringent review process of NTT faculty.

• There was miscommunication about the process of the subcommittee report. VP Pavalko cleared up the steps in the process.

• The promotion and tenure review process was discussed. An NTT faculty member does sit on the campus level committee for NTT cases.

• The terms specialized and NTT faculty were discussed.

• A list of forms of teaching and research support available to NTT faculty was distributed.
## I. Approval of Agenda for 3/4/16
L. Kamendulis moved to approve; J. Shimek 2nd

Motion passed - Unanimous (12 voting)

## II. Approval of Minutes – 2/19/16
S. Young moved to approve; J. Shimek 2nd

Motion passed 10-0-2

## III. Committee and Other Reports

### BFC Report – L. Jamieson
- Faculty need to be aware of their specific retirement benefits
- The budget report will be provided at the next BFC meeting.

### Executive Associate Dean – S. Gibbs
- The Strategic Planning is underway.
- The remonstrance list contains multiple undergraduate courses from IU South Bend dealing with public and community health. IUB and IUPUI Associate Deans will be in discussion with them.
- IU-PU Fort Wayne is in the process of creation of a school of public health.

### Undergraduate Studies – No Report

### Graduate Studies – L. Kamendulis, S. Young
- Graduate Studies approved the discontinuation of the MS in Recreational Sports Administration Major.
- Graduate Studies approved an MPH in Parks and Recreation online. It was previously approved by AC and will now be going to CCC.

## IV. Old Business

### SPH-B CREM Policy – Report at next meeting

### New Grade Appeal Procedures – J. Schrader
J. Shimek moved to approve the revised procedures; C. Kennedy-Armbruster 2nd

Motion passed - Unanimous (12 voting)

2:42pm Motion passed

2:43pm C. Kennedy-Armbruster moved to adjourn