School of Public Health–Bloomington
Academic Council Second Meeting 2016-17; September 16, 2016
Minutes
Approved by Academic Council October 14, 2016

Attendance:
Chair: JoAnna Shimek, Environmental Health
Department of Applied Health Science
Maresa Murray; Dong-Chul Seo (term end 5/2018)
Department of Environmental Health
Khalid Khan
Department of Epidemiology and Biostatistics
Aurelian Bidulescu (term ends 5/2017); Ming Li
Department of Kinesiology;
Carol Kennedy-Armbruster; Antonio Williams
Department of Recreation, Park, and Tourism Studies
Brandon Howell
Ex Officio
Shawn Gibbs (Executive Associate Dean; Dean’s Office Representative)
Bob O’lauglin
Staff
Lucia Toadere (Executive Assistant to the Dean)
Others attending:
L. Jamieson

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<thead>
<tr>
<th>Item #</th>
<th>Agenda Item</th>
<th>Action</th>
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<tbody>
<tr>
<td>1:15pm</td>
<td>Quorum met; meeting called to order</td>
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<tr>
<td>I.</td>
<td>Approval of Agenda for 9/16/2016</td>
<td>1:20 pm Motion passed- Unanimous (8 voting)</td>
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<td>M. Murray moved to approve; C. Kennedy-Armbruster 2nd.</td>
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<td>II.</td>
<td>Approval of Minutes – 9/2/2016</td>
<td>1:23 pm Motion passed Unanimous</td>
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<td>Carol Kennedy-Armbruster moved to approve; B. Howell 2nd.</td>
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<td>III</td>
<td>Committee and Other Reports</td>
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<td>AC Chair- Jo Anna Shimek</td>
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<td>- Rebalance of AC Committee membership needed:</td>
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<td>According with the constitution/ by-laws, there should be a 60% tenure track members and 40% non-tenure track members of the AC committee; now we have 55% tenure track members and 45% on non-tenure track members. Kinesiology has 3 people on non-tenure track at this time,</td>
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so they may need a tenure track member on AC. Alternates are acceptable.

- **Meeting date conflicts:** October 7, 2016; January 6, 2017; March 17, 2017: J. Shimek proposed new dates for the meetings as follow:
  October 7 meeting will be moved to October 14, 2016; January 6, 2017 meeting will be cancelled; March 17, 2017 meeting will be postponed until March 24, 2017. L. Toadere will make the arrangements for the meetings.
- **SPH Policies:** policies on the SPHB website and SIP need to be updated; conflicting information are found in the Tenure and Promotion Committee Policies.

**Strategic Plan:** the second draft is ready to be send out to faculty. Strategic Plan includes seven sections: diversity, curriculum, faculty teaching, faculty research, facilities, development, and community engagement. Feedback is expected.

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### BFC Report –

- New policies on Search and Screen –passed
- New Dean of students was elected; she will address numerous issues in the campus (alcohol, drugs, sexual violence).
- 70 Anniversary for Department of Recreation, Park, and Tourism Studies; the goal is to raise $70,000 in two years period, so far they accumulated $13,000. Everybody is invited to donate using the following link: [https://iuschoolofpublichealth.fundly.com/rptscelebrating70years](https://iuschoolofpublichealth.fundly.com/rptscelebrating70years)
  The funds will be used for: student scholarship, funding for students, research and conference attendance, and beautification.

### Executive Associate Dean – S. Gibbs

- **Inter-professional Education: IPE:** S. Gibbs gave an update on the inter-professional education program that focuses on students, and between schools projects. Recent efforts have been concentrated on implementing the IPE within the SPHB. Andrea Pfeifle, the Assistant Dean, Interprofessional Education, Indiana University School of Medicine would like to to come and talk about IPE at AC meeting. J. Shimek will follow up/invite Dr. Pfeifle to one of our AC meeting.

**PH Leadership committee-S. Gibbs:** Dr. Gibbs is the facilitator of the Public Health Leadership committee until a new structure of the committee will be established.
### Undergraduate Studies –
- **New policy on multiple late withdrawals from term**

**Maresa: Murry and Jim Gibson:** the SPH Academic Council discussed a new policy prohibiting an undergraduate student from future registrations if the student has withdrawn from all classes for any two terms. Jim Gibson asked the Council to draft a recommendation to Dennis Groth, in support of the elimination of the summer term from inclusion in this policy.

B. Howell inquired data at least for the last three years to support the request.

M. Murray and C. Kennedy-Armbruster will prepare the letter to Dr. Grove regarding the drops of classes for summer, including case study, supportive data.

B. Howell moved to approve; C. Kennedy-Armbruster 2nd.

2:25 pm  
Motion passed-Unanimous

### Graduate Studies – No report

### IV. Old Business

#### A. Name change Environmental Health-K. Khan: after numerous discussions with various departments, Environmental Health Department changed their name to Environmental and Occupational Health Department.

#### B. Policy on Course Enrollment Numbers-A. Williams: The first draft of the “Minimum Course Enrollment Policy 2016” states that the minimum class-size enrollment guidelines for the courses offered in the SPH are: 10 students for undergraduate courses; 5 students for graduate courses; 10 students for combined graduate and undergraduate courses. All courses not meeting these minimum requirements are subject to approval by the department chairs. Exceptions are highlighted in the document.

#### C. Ad Hoc Committee -4+1: C. Kennedy-Armbruster is planning a meeting on 4+1. Department of Applied Health Science, Department of Recreation, Park, and Tourism Studies, and Department of Environmental Health will send their representatives to participate in drafting the policy.

### V. New Business

2:45 pm  
Adjourn  
C. Kennedy-Armbruster moved to adjourn