# School of Public Health–Bloomington

## Academic Council --- Seventh Meeting 2016-17; December 2, 2016

### Minutes

*Approved by Academic Council December 16, 2016*

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### 2016-17 Academic Council Members and Alternates:

**Chair:** Jo Anna Shimek (term ends 5/2018) Environmental Health  
**Department of Applied Health Science**  
Maresa Murray  
**Department of Environmental Health**  
Khalid Khan  
**Department of Epidemiology and Biostatistics**  
Aurelian Bidulescu (term ends 5/2017)  
**Department of Kinesiology;**  
Ming Li  
**Department of Recreation, Park, and Tourism Studies**  
Carol Kennedy-Armbruster (term ends 5/2017)  
**Ex Officio**  
Brandon Howell (term ends 5/2018);  
**John Schrader (Assistant Dean for Student Academic Affairs)**  
**Bob O’Loughlin**  
**Staff**  
Lucia Toadere, Assistant to the Dean

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<thead>
<tr>
<th>Item #</th>
<th>Agenda Item</th>
<th>Action</th>
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<tbody>
<tr>
<td>1:15 pm</td>
<td>Quorum met; meeting called to order</td>
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### I. Approval of Agenda for December 2, 2016

K. Khan 1st; B. Howell 2nd  
1:25 pm Motion passed- Unanimous (6 voting)

### II. Approval of Minutes – from November 18, 2016

M. Murray 1st; C. Kennedy Armbruster 2nd  
1:28 pm Motion Passed  
In favor 5  
Abstain 1

### III. Committee and Other Reports

#### A. AC Chair: Jo Anna Shimek

- Statement on a testing experience policy: we need a testing experience policy that would clarify what qualifies someone to teach. Discussions followed on how to better address the policy. B. Howell and C. Kennedy Armbruster will draft a policy and present to the AC meeting in the spring.
• Policy 101- Standardized Policy Format: one of the question was if we need to work on this policy now, or wait until the new dean will come. B. Howell proposed a summer project. K. Khalid, C. Kennedy Armbruster, and A. Bidulescu mentioned that too many policies on SIP are old and need to be updated; some of them are still under the “HPER” name. J. Schrader proposed that rather than making new policies, will be better to review/update the policies that the school has by now. Some of the policies should be reviewed every three years, but not all the policies were revised on time. We need to have a rationale why the policy was changes. C. Kennedy Armbruster proposed a working meeting on the policies during the spring semester. M. Murray believed that there is a need to work on the policies now, because we need them.

• Suggested SPH Policy Template: J. Shimeck presented a sample of the SPH Policy Template.

B. BFC Report-
• J. Shimek reported form the BFC meeting. Policy on disciplined faculty; the question is if we need to have a similar policy for the school. J. Schrader answered that it will be good to have something in place; the desire is to solve problems first, within our school. We need a policy on faculty misconduct also.

C. Executive Associate Dean:

D. Undergraduate Studies Committee: no report

E. Graduate Studies Committee- no report

IV. Old Business- 4+1
C. Kennedy Armbruster and Bob O’Laughlin presented a draft of the potential 4+1 degree program, using the BSPHFW and MPHPA programs as samples. Dr. Kennedy Armbruster will meet with Dr. Jeanne Johnston (MPHPA coordinator) and Dr. Rachel Ryder (BSPHFW coordinator) in the following week to get their input. Dr. Kennedy Armbruster will share a sample with other departments. L. Toadere will email the draft for 4+1 to all AC members who participated in today’s meeting.
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<th>Standing Committee Chairs</th>
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<tr>
<td>V. New Business:</td>
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<tr>
<td>• SAT Scoring change in March 2016</td>
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<td>VI. Adjourn</td>
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<tr>
<td>C. Kennedy Armbruster moved to adjourn</td>
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<td>2:35 pm</td>
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<td>Next AC Meeting-December 16, 2016</td>
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