I. Approval of Agenda
   J. Shimek – Moved to accept agenda with addition of New Business-Center for Research for Health Disparities.
   K. Grove – 2nd
   In favor – unanimous

II. Approval of Meeting Minutes
   K. Grove – Moved to accept minutes from April 26, 2013
   D. Knapp – 2nd
   In favor – 13
   Abstain - 1

   K. Grove – Moved to accept minutes from special meeting on August 30, 2013
   D. Knapp – 2nd
   In favor – 12
   Abstain - 2

   Minutes from the September 5th special meeting are available for review but will not be voted on.

III. Chair & Presiding Officer Reports
   A. Bloomington Faculty Council – C. Docherty
      1. Provost Robel presented a Strategic Planning Process report. They are emphasizing a diverse group of faculty be involved in the process. It can be viewed http://indiana.edu/~provost/plan/.
2. The Office of Vice Provost for Undergraduate Education presented Senate Bill 182. It pertains to the credit and articulation agreements to allow students to pursue a common associates degree curriculum with a developed pathway that when completed results in 1) matriculation at all 4 year state education institutions and 2) transfer of all credits so that the student will begin with a junior standing. [http://www.in.gov/legislative/bills/2013/SB/SB0182.1.html](http://www.in.gov/legislative/bills/2013/SB/SB0182.1.html)

B. **AC Chair – R. Mowatt**
   1. AC members need to make sure their departments have the needed representatives on standing committees and AC alternates. Forward these names to Rasul by the end of next week.
   2. The minutes from the special meeting regarding the Assistant Dean of Student Services includes bullet points of the items discussed. These may have items to consider for future direction of AC.

3. Once chairs have been elected for the standing committees, Rasul will arrange monthly meetings to discuss goals and work for the year. The Committee on Budget and Planning must be a faculty member since that person fills in as AC chair when needed.

4. Most departments have provided names to serve on the two ad hoc committees; Revision of NTT Promotion Policy and Defining Clinical Faculty.

5. Rasul will send out bullet points of issues from each AC meeting that should be brought to the attention of departments.

C. **Dean Torabi to address Academic Council**
   - Dean Torabi will be establishing a Founding Dean Medals that he will present to recognize those who are doing extraordinary contributions to the School of Public Health.
   - He gave an update of the school regarding research infrastructure; increased enrollment; BSPH; and campus funding for Online Education, Director of Diversity, and two additional academic advisors.
   - We are acting on the same model that we have for 30 years and need to move forward. There is a need for greater coordination within our school. The position of Assistant Dean for Student Services/ Student Academic Affairs) will help provide this coordination. This is also a response to the university direction to make academic advising and career advising a top priority.
   - The credit for our success goes to the faculty and the Dean welcomes any suggestions they have. The campus administration is fully supportive of our school and is helping us to be successful.

D. **Executive Associate Dean – K. Gilbert**
   - Campus Curriculum Committee – the approval speed has been very slow with the Academic Leadership Council. Any curriculum changes or addition to minors that will need to go to ALC must be completed by mid-fall semester and brought to AC by late
November in order to be ready for the next fall’s bulletin. The undergraduate cycle is two years.

- **Assistant Dean for Student Services** – Kathy met with some AC members to further discuss this position. It has been decided to change the title to Assistant Dean for Student Academic Affairs. The position will not have supervisory role over the advisors but will serve as a coordinator. Per our constitution, faculty is not involved with hiring processes.
- Since there is significant activity during the summer, Kathy is requesting AC to consider a way for the AC body to function through the summer.

**E. Coordinator of Online Education** – L. Huber

Per the President and Provost, every school must have at least one degree online. Our focus is workforce development that was launched this fall; it is free to people already working. The next step will be a 15 credit public health certificate. Programs are being reviewed. Next, after our accreditation, will be a full MPH online out of RPTS.

Approval process – Since these degrees will run across the school, an approval process will need to be established. The Public Health Leadership Committee will work on this. The first degree needs to be done quickly so Lesa will run it through Applied Health Science due to her familiarity with their process.

**IV. Standing Committee Reports**

A. **Undergraduate Studies Committee** – J. Shimek

There was discussion regarding students wanting to take more than 19 credits. Currently, the Executive Associate Dean gives approval. The committee will be working on a written policy to address this and will bring it to AC for approval.

B. **Committee on Centers & Institutes** – L. McCloskey

At the meeting, Michael Reece presented information regarding a new institute that he is working on with Ruth Gassman that he is either seeking approval or has received approval (Laura was uncertain). This would be university wide with a focus on addictions. They hope to fund it through a service laboratory that would do tissue and sample testing for alcohol and drugs. Laura had concerns about this aspect if donors are not anonymous.

[Follow-up Report: The Committee Centers & Institutes met and no action by Academic Council is requested at this time.]

**V. New Business:**

A. **Diversity and Inclusion Policy**

- K. Grove - moved to approve the Diversity and Inclusion Policy as written with the inclusion of a link to the IU DEMA Office.
- 2nd – C. Ross
- In favor – unanimous
B. **Center for Minority Health** – L. McCloskey
   Laura talked about changing the title from Center for Minority Health in AHS to Center for Research on Health Disparities. She will provide written information for the next meeting so that AC can vote on this.

VI. **Announcements**
   Next AC Meeting – Sept. 27, 2013 1:15pm
   — K. Grove – moved to adjourn