I. Approval of Agenda for November 8, 2013
   S. Feresu – Moved to accept agenda with addition of Policy on Policies to Information
   C. Ross – 2nd
   In favor – unanimous

II. Approval of Meeting Minutes
   J. Shimek – Moved to accept minutes from October 25, 2013
   K. Grove – 2nd
   In favor – unanimous

III. Chair & Presiding Officer Reports
   A. AC Chair – R. Mowatt
      1. AC Standing Committee Chairs will meet on November 19 from 8:30-10:00. They will review the priority and strategy recommendations identified by the standing committees.
      2. A faculty meeting will be held on November 19 from 2:00-3:00 to discuss recommendations based on the school’s evaluation and planning activities. This will be an opportunity to ask questions and understand roles in the accreditation process with regard to priorities, goals, and objectives. AC members should inform their respective department faculty members.

   B. Associate Dean for Research and Graduate Studies – M. Reece
- Michael had a discussion with Tom Gieryn about how schools are conceptualizing the process of defining excellence in the promotion and tenure process. Tom will address this today.
- The first full draft of the accreditation self-study is complete, about 8 months before the deadline. It will be online for about six weeks to allow all faculty and staff to review the document.

C. Bloomington Faculty Council – C. Docherty
- The M School was approved. There was discussion about whether faculty would have the option of opting in or out of the school.
- Parking was discussed. The Trustees tabled it until February.
- House Joint Resolution 006 would amend the Indiana Constitution to read “only a marriage between one man and one woman shall be valid or recognized as a marriage in Indiana. A legal status identical or substantially similar to that of marriage for unmarried individuals shall not be valid and recognized.” UFC approved a resolution to oppose the amendment and encouraged individual campus faculties to do the same. BFC created an opposing resolution. They are endorsing a decision to join the Freedom Indiana Coalition, in opposition to these proposals. They are urging other faculty governance bodies at IU to adopt resolutions in support of the two points above. Carrie will find out the time frame for this.

D. Vice Provost for Faculty and Academic Affairs – Tom Gieryn
Tom Gieryn provided a conceptualization of the tenure and promotion process and encouraged the school to think about revisions to our criteria that place more emphasis on definitions of excellence in each of the three areas (research, teaching, service) rather than lists of documents that could be considered. Tom discussed the notion of rank appropriateness in decisions related to tenure and promotion and responded to questions regarding the promotion review process for non-tenure track faculty. Tom thanked the AC and SPH faculty for their hard work in the continuing transition of the school and reaffirmed the IUB administration’s support for the school as it continues to evolve and seek accreditation.

IV. Standing Committee Reports
A. Undergraduate Studies Committee – J. Shimek
- Office for Vice Provost for Undergraduate Education is designing a self-contained website listing all major fields of studies. There is no institutional message about undergraduate education at IU. They want names of representatives from each department to serve as liaisons. Kathy Gilbert will work with the undergraduate coordinators on this.
- Undergraduate Scholars Office for Competitive Awards, Research and Engagement want faculty to help students apply for prestigious scholarship awards. The committee will ask Susan Simmons to work with this.
- There were minor sheet changes removing 200 level courses from the options list.
- They are still working on wording for the bulletin.
IV. **Old Business**
Policy ad hoc committee – K. Grove, J. Shimek
They have created a Policy on Policies including a numbering system to track policies. It might be good to divide the policies by core function as listed in the constitution.
It was recommended to include a subsequent date of review or endorsement with new/revised policies.

V. **New Business:**
Online Certificate in Public Health – M. Reece

The Graduate Studies and Public Health Leadership Committees have endorsed this new online certificate in public health. It is 15 credits, is designed for non-majors and will not fulfill requirements for our majors. The introduction to Applied Epidemiology and Biostatistics is a new course to make the certificate more applied. It will be marketed in the community in collaboration with the Indiana Public Health Association and IU Health.

- K. Grove – Moved to approve the Online Certificate in Public Health
- C. Docherty – 2nd
- In favor - unanimous

It was suggested to not use the same course numbers as in-class courses. Currently the two have separate section numbers. The course number and title can be changed once it gets through the process.

VI. **Announcements**
Next AC Meeting – November 22, 2013; 1:15 pm

K. Gove moved to adjourn