SCHOOL OF PUBLIC HEALTH-BLOOMINGTON
ACADEMIC COUNCIL
Meeting Minutes
January 24, 2014
Approved by Academic Council February 14, 2014

Location: PH C013
Members Present: Chair: Rasul Mowatt (RPTS)
Applied Health Science: Lesa Huber, Jon Macy, Laura McCloskey
Environmental Health: Barbara Hocevar, Lisa Kamendulis, Jo Anna Shimek
Epidemiology/Biostatistics: Zhongxue Chen, Juhua Luo
Kinesiology: Georgia Frey, Katie Grove, Choong-Hoon Lim
Recreation, Park, and Tourism Studies: Doug Knapp, Craig Ross

Additional Attendees:
Ex Officio: Executive Associate Dean, Kathy Gilbert
Associate Dean for Research and Graduate Studies: Michael Reece
Secretary: Dean’s Staff, Trudy McConnell

I. Approval of Agenda
   ➢ D. Knapp – Moved to accept agenda for January 24, 2014
     L. Huber – 2nd
     In favor – unanimous

II. Approval of Meeting Minutes
   ➢ D. Knapp – Moved to accept minutes from December 13, 2013
     G. Frey – 2nd
     In favor – 8; Abstain - 4

III. Chair & Presiding Officer Reports
A. AC Chair – R. Mowatt
   1. The IUB Strategic Plan Meeting that was called by the Provost was reported by Lesa, Jo Anna, Jon and Shinga. Topics addressed included: identifying strategic areas; an emphasis on interdisciplinary collaboration; promoting diversity; globalization; grand challenges—addressing the most pressing issues of our time; leveraging our resources; and the need to articulate our value to constituents and audiences.
   2. SPH-B Student Government Elections close today. Those elected will play a key role in feedback of CEPH accreditation. Encourage students to vote.
   3. A Standing Committee Chairs meeting will be held January 28.
B. Bloomington Faculty Council – C. Docherty
Evaluation of Promotion and Tenure standards at the university level was discussed. There are inconsistencies and a lack of clarity. A committee has been formed to create more transparency and better continuity. This would provide better guidelines for schools to set their policies. There was consideration to define excellence. Documents don’t include much on collaboration so language may need to be included to address this.

C. Executive Associate Dean – K. Gilbert
➢ The Graduate Studies Committee has created a draft of a policy exception to continuous PhD enrollment after taking qualifying exams. This was discussed at the last meeting and will be voted on at the next meeting.
➢ Electronic dossiers will be ready to use for the fall candidates and will be opened in March. The e-dossiers are for internal use (i.e., within the university). They will not be used the external reviewer process. That will be done using a different electronic system, as we did last year.

D. Associate Dean – M. Reece
1. A proposal is coming forth from the Committee on Research and Creative Activity and the Committee on Centers and Institutes for endorsement of the Institute for Research on Addictive Behavior. It would be a research-focused center with plans for it to eventually replace the Institute for Drug Abuse Prevention at the Office of the Vice Provost for Research. It will capitalize on data from the IPRC and build linkages between their service mission and research in the school. The proposal is to create this in an incubation phase for one to two years at the school level to help them get developed. It will then be moved to the university level. Chairs have endorsed this.
2. Update on Accreditation and Timelines. The self-study draft received about 175 pieces of feedback. These comments have been reviewed and incorporated where appropriate. The student government will be involved more in the process now that they are formalizing their structures; Michael will be attending a meeting of the SPH Student Government in the near future to solicit their input on more formal involvement in the self-study process. Currently, AC members are participating in the review as they are able this semester along with other faculty and staff. In the fall, the accreditation team will need to work closely with AC to plan for their engagement with the site visit team. The AC proposed the formation of a task force consisting of the AC chairs for the past four years (academic years 2011-2014) that will be the faculty government representatives to meet with the CEPH site visit team. The consensus was that AC agreed with this plan, so if more involvement is desired, they will need to let Michael know.
3. The Graduate Studies Committee is bringing forth a motion to approve a dual degree major in MPH and European Studies. There would be no curricular changes in the MPH and it has been endorsed by Public Health Leadership Team and the department chairs.
IV. Standing Committee Reports
   A. Graduate Studies Committee – M. Reece
   Faculty in the school who may have affiliations (e.g. adjunct) in a department other than their home department are eligible to serve on dissertation committees within their affiliated department, subject to routine approvals. This is not a change from existing policy. It was requested that the Associate Dean for Research and Graduate Studies talk with the department chairs and the Graduate Studies Committee to clarify whether one with an adjunct status could serve as chair of a dissertation in the department where they are adjunct. The Graduate Studies Committee has agreed unanimously that endorsed status is not transferrable across departments within the school for purposes of serving as the “chair” of a dissertation committee. An individual with endorsed status in one department may serve as “co-chair” for a dissertation committee in the other department where their status is adjunct, with the condition that a faculty member with endorsed status in that department is the chair of the dissertation committee. An individual with adjunct status can only serve as “chair” for a dissertation in a department if they seek and receive endorsed status in that department in addition to their home department. Chairs have agreed with this and AC agreed.

V. New Business:
   A. Policy exception to continuous PhD Enrollment after Qualifying Exam
      - G. Frey moved to table the item until the next AC meeting on February 14 when the policy can be presented.
      - D. Knapp – 2nd
      - In favor – unanimous

   B. Dual Major: MPH and European Studies
      - A motion comes from Graduate Studies and the Public Health Leadership Team to approve a dual major in Masters of Public Health and European Studies.
      - In favor - 12
      - Abstain – 1

   C. Institute of Addictive Behavior
      - The Committee on Centers and Institutes and the Committee on Research and Creative Activity brings forth a motion of recommendation to the Dean for the establishment of the Institute for Research on Addictive Behavior at the school level with an incubation period of no more than two years.
      - Discussion: Start-up funding will come through grants awarded by the Committee on Research and Creative Activity.
      - In favor - 12
      - Abstain – 1

   D. Ad Hoc Committee for Third Year Review for NTT
      - The Ad Hoc Committee for Third Year Review for NTT brings forth a motion for review within departments. Feedback and voting will take place at the next AC meeting. Motion for review: At the Department and School levels, all third year review and promotion committees for non-
tenure track instructional appointments should be comprised of both tenure track faculty and rank eligible faculty in keeping with the 60-40 ratio required by the University.

E. The Policy on Policies
This system developed to organize and manage the school policies has been discussed at previous meetings and within departments.

➢ D. Knapp moved to approve the Policy on Policies
   L. Huber – 2nd
   In favor – unanimous

VI. Announcements
Next AC Meeting – February 14, 2014 1:15 pm

C. Ross - Moved to adjourn.