I. Approval of Agenda
   - C. Ross – Moved to accept agenda for April 25, 2014
     - S. Feresu – 2nd
     - In favor – unanimous

II. Approval of Meeting Minutes
   - D. Knapp – Moved to accept minutes from April 11, 2014
     - K. Grove – 2nd
     - In favor – unanimous

III. Chair & Presiding Officer Reports
   A. Dean – M. Torabi
   Dean Torabi gave an update of the school regarding enrollment, international students, student international activity, student academics, faculty, research, and accreditation. Everything is doing well. The self-study is making remarkable process thanks to many working together in the school.
   Dean Torabi serves on a couple of committees that have been appointed by the Provost. One is a 4+1 initiative that would recruit undergraduate graduates to complete an MS here in one year. If our MS degree proceeds through the initiative process, the proposal will come to AC next
The comments and suggestions that AC made regarding an Assistant or Associate Dean for Global Health were very helpful. Most schools have a liaison at this level and we may pursue this position next year.

B. **AC Chair – R. Mowatt**

1. Rasul welcomed the new members of AC. Members who are new to AC and who have not already received one as a previous AC member, may receive an iPad. Trudy will coordinate this with the IT staff.
2. Nominations for AC chair include Lisa Kamendulis (accepted), Laura McCloskey (declined), and Jack Raglin (declined). Voting will take place during New Business.
3. The AC Standing Committee Chairs met and submitted final reports for each of the committees. These have been placed on the SIP. The response for this committee of chairs has been favorable and helpful in setting goals.
4. At least five AC members will be needed to serve on the Summer Faculty Governance Ad Hoc Committee. These members will receive some type of compensation. The 2014-15 AC chair will serve as chair of this committee. Meetings will only be set as needed.

C. **Associate Dean – M. Reece**

1. The SPH Values were reviewed by university level administration. One of the values approved by AC in 2013 states “we value a commitment to diversity and civility”. Their recommendation is to remove “a commitment to” in order to be less passive.
2. After receiving AC feedback from the April 11 meeting, the Research, Teaching, and Service Committees met with the Associate Deans to incorporate the feedback. The final draft was sent to AC members last Friday. The vote will be taken during New Business.
3. There are four minors to be voted on including new minors in Environmental Health, Biostatistics, and Epidemiology, and a revision in Leisure Behavior. These have been reviewed by the departments and the Graduate Studies Committee. Campus is moving toward formalized minors and away from individualized minors, not wanting titles to be duplicated.

D. **Bloomington Faculty Council – C. Docherty**

The BFC revised P&T guidelines were approved and these will be disseminated for review. The majority of changes revolved around clarification within the campus and the university. The only significant change from the most recent revision states that only IUB faculty can vote on the IUB cases. When there are faculty from multiple campuses, these will be dealt with on a case by case basis.

IV. **Standing Committee Reports**

A. **Graduate Studies Committee – L. Kamendulis**

Their only item is the doctoral minors that Michael presented.

B. **Student Academic Fairness Committee – R. Mowatt**
There is one case that will be addressed soon. The committee has been formed.

V. New Business:

A. Final Draft P&T Promotion Criteria:

- A motion comes forward from the Research and Creative Activity; Teaching and Learning; and Service Committees to approve the Criteria on Promotion and Tenure.
  
  After discussion, the bolded section below will be added to Research Translation 2nd bullet on page 8: Conducting, or translating, research or evaluation activities in partnership with public or private entities in ways that inform public health practice or policy, or knowledge of the general public.
  
  In favor – 11
  Opposed – 1
  Abstain – 1

B. Non-Tenure Track Guidelines

- A motion comes from the Ad Hoc Committee to approve the Non-Tenure Track Third Year Review Process and Guidelines.
  
  In favor – unanimous

C. New and Revised PhD Minors

- A motion comes forward from the Department of Epidemiology and Biostatistics and the Graduate Studies Committee to approve the PhD Minor in Biostatistics.
  
  In favor – 11
  Abstain – 1

- A motion comes forward from the Department of Epidemiology and Biostatistics and the Graduate Studies Committee to approve the PhD Minor in Epidemiology.
  
  In favor – 11
  Abstain – 1

- A motion comes forward from the Department of Environmental Health and the Graduate Studies Committee to approve the PhD Minor in Environmental Health.
  
  In favor – 11
  Abstain – 1

- A motion comes forward from the Department of Recreation, Park and Tourism Studies and the Graduate Studies Committee to approve the PhD Minor in Leisure Behavior.
  
  In favor - unanimous

D. Summer Ad Hoc AC Committee
Those volunteering to serve on the summer AC Ad Hoc committee are: Lisa Kamendulis, Lesa Huber, James Farmer, Rasul Mowatt, Juhua Luo, Barbara Hocevar, and Carrie Docherty. If additional current or incoming members or alternates would like to serve, they need to contact Rasul. The 2014-15 AC chair will preside over the summer Ad Hoc meetings.

- A vote was taken to accept these seven members to serve on the ad hoc committee for the summer of 2014.
  In favor – unanimous

E. AC Chair 2014-15 Election
- Electronic voting was made available prior to the meeting. Eleven ballots were received. No additional members were nominated. No vote changes or request for a re-vote was made. Lisa Kamendulis was elected as AC Chair for 2014-15.

VI. Announcements
The next AC meeting will be held in the fall. Meeting requests will be sent.

- S. Feresu – moved to adjourn