Standing Committee of Academic Council  
Meeting Minutes  

Committee: Diversity and Inclusion  
Date: September 20, 2013  
Time: 1:00 pm  
Location: SPH C013  

Meeting Leader: Kathy Gilbert  
Minutes Recorded by: Reggie Graham  

Approval of last meeting minutes ☐  

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Margi Lockhart, Asghar Gharakhani, Alison Voight, Chip Rondo, Kevin Slates, Deb Getz, Susan Smith, Evelyn Goldsmith, Kathy Gilbert</th>
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| Main Topics Discussed                                                     | a) Main purpose of committee is to meet requirements of the CEPH self-study to complete the portion of section 1.8 on diversity and inclusion. Dr. Smith provided a handout with a description of each section of the SPH Policy on Diversity and Inclusion for completion of evidence of application and future plans for the individual sections. The first step for this committee is to generate a list of events over the last two years with a positive impact on diversity and inclusion. A starter list was generated and Deb Getz will combine with handout for the next meeting.  

b) Future discussion to focus on 2 or 3 objectives on the report and develop a work plan to improve those areas.  

c) Briefly discussed the position title for the Director of Student Diversity and Inclusion. Though the official title includes Student as submitted and approved in Human Resources, the title was truncated and is posted as Director of Diversity and Inclusion.  

d) Alison Voight to prepare a Committee on Diversity and Inclusion Survey to assist in the collection of data from faculty and will obtain the last two years of Bradford Woods annual reports.  

e) Susan Smith will gather the information from the Office of Global and Community Health Partnerships and Center for Research on Health Disparities.  

f) Kevin Slates will provide information on work he has done in the past and those he has collaborated with.  

g) Asghar Gharakhani will handle the survey for Applied Health Science.  

h) Meeting adjourned. |