Standing Committee of Academic Council  
Meeting Minutes

Committee: Diversity and Inclusion  
Date: September 25, 2013  
Time: 2:00 pm  
Location: SPH C013

Meeting Leader: Susan Smith  
Minutes Recorded by: Reggie Graham

Approval of last meeting minutes □

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Susan Smith, Asghar Gharakhani, Alison Voight, Chip Rondot, Kevin Slates, Deb Getz, Barbara Grinder</th>
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| Main Topics Discussed | 1) A Voight obtained a copy of Bradford Woods annual reports for the past two years. She will send survey to RPTS and give to Dr. Ewert for ENVR. Staff to be included in survey.  
   2) S Smith asked the Office of Global and Community Health Partnerships, N Ellis and L McCloskey for survey information.  
   3) Survey to be sent to center directors and unit chairs in each department by the department representative. B Grinder to check with M Miller in KINE to see if she will be a committee participant or assist in finding a replacement. Survey will be sent to RECS by A Gharakhani. Survey return date will be October 7, 2013. All materials can be sent to R Graham and she will forward to the committee.  
   4) S Smith will be out next week and D Getz will run the meeting.  
   5) The document has five items that need to be addressed. D Getz to include all ideas into the working document to be distributed to committee members. First item for discussion is question #15: The school shall continue to pursue the development of courses that provide for students to gain varied understandings of social and health disparities in both domestic and global settings. Explore a graduate course like R210; a graduate level health disparities class; and a class that encompasses special topics on unintentional injury.  
   6) Second item for discussion is question #16: The school shall encourage all faculty to imbed into coursework, research, and teaching, issues of social and health disparities present in all populations. One suggestion includes a research fund at the school level available to faculty and students that focuses on equity and diversity. Start networks including websites to share information and brown bag lunches to discuss health and social disparities. Look at forms for new courses and course revisions and possibly add an additional form to be collected by the department curriculum committee to gather information on how the class focuses on social and health disparities. Ask teaching and learning committee for recommendations.  
   7) The third item for discussion is question #20: The school shall develop, implement and evaluate innovative recruitment efforts and events for |
diverse students. Offer inter-campus research opportunities to low-income and first generation students from other non-research campuses. Increase recruitment of a diverse student population through marketing materials.

8) The fourth item is question #21: Regular evaluation of the effectiveness of the above-listed measures (refers to question #20). Committee on Diversity and Inclusion to work with department chairs to

9) The last item to be discussed is question #22: The school shall maintain appropriate objectives and measurable recruitment and retention indicators that are evaluated annually.

10) Attached updated working document as of September 25, 2013 to minutes.

11) Meeting adjourned.