Committee: Diversity and Inclusion  
Date: October 9, 2013  Time: 2:00 pm  Location: SPH 125

Meeting Leader: Deb Getz  
Minutes Recorded by: Reggie Graham

Approval of last meeting minutes

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Asghar Gharakhani, Alison Voight, Deb Getz, Barbara Grinder, Chip Rondot and Margi Lockhart</th>
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Main Topics Discussed  
1) Approved minutes for October 2, 2013 and agenda for October 9, 2013.  
2) Search committee for the Director of Student Diversity and Inclusion.  
Reggie will send the search committee (S Smith (lead), D Getz, A Voight, B Grinder, C Rondot, K Slates, and E Love) the rating sheet, job announcement, position description, and the OLA Access instructions and set up a preliminary meeting to decide on top candidates to be interviewed. Search committee members to send 1 or 2 questions to Reggie who will compile a list for the meeting. The committee can decide what questions to be included in the interview process and assign a member to ask each question. Search committee will be selective in choosing the top group of the 37 current applications that have been referred. Additional names that are referred will be sent to the search committee at the end of this week.  
3) D Getz to talk with Dr. Koceja and Dr. He to see if survey information can be collected in KINE and EBIO.  
4) D Getz and R Graham met with M Reece to share the current working document and to ask for guidance as the committee moves forward. There are many answers that fit in more than one area so Michael Reece and Deb Getz will meet to place items as appropriate in the document. He suggested the committee develop a management plan to identify goals for the coming year. As part of the management plan, a grid can be developed with impact items on top including campus, curriculum, students, faculty, staff and on the side will be people and groups (including the Director for Diversity and Inclusion and SPH Engage) that are making an impact on these items through diversity and inclusion efforts.  
5) Further discussion on short term (2013-14 academic year) and long term goals (2014-15 and 2015-16 academic years) on the Committee on Diversity and Inclusion goal document (attached as of October 9, 2013).  
6) Meeting adjourned.