### Members
- Chair: Catherine Sherwood-Laughlin
- BSCH: Brian Dodge
- BIO: Zhongxue Chen
- EH: Barbara Hocevar
- EPI: Aurelian Bidules
- PA: Jeanne Johnston
- KIN: John Schrader
- GH: Michael Hendryx
- FH: Jonathan Beckmeyer
- PHE: Nancy Ellis
- RPTS: Bill Ramos
- Asst Dir PHP: Paulene Hardy
- MPHA Representative: Allysa Houle
- Dean’s Office Representative: Michael Reece

### Minutes

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<th>Item</th>
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| Welcome | Introductions  
Agenda - Approved  
Meeting Minutes – Approved |     |
| Dean’s Office Announcements  - Reece | The majority of this meaning was spent discussing details and preparing for the CEPH site visit – December 8-10.  
Supplemental resources – additional documentation needed  
- Examples of faculty annual review reports  
- Culminating Experience grading assessment  
Reviewed sample questions from the study guide that Reece prepared for the PHLC.  
Areas of focus include:  
- Faculty are expected to describe the process of how competencies were developed, how they are assessed, evaluated, and revised.  
- Differentiate between MPH and PhD competencies and coursework. | Dodge, Beckmeyer, and Johnston will send their annual review to Reece. |
| Online Education update - Huber |  
- On-line Education new brochures  
- Information about on-line programs has been added to the web site.  
- On-line MPH degree in RPTS is in the process of being developed and planning for an MPH in Sexual Health. |     |
| MPHA Announcements | Stephen Wyatt has been elected as the new MPHA president. |     |
| Business- to be discussed at future meetings: | Develop the following sub-committees  
- Planning and Evaluation  
- Academic Programs, Teaching and Learning, Competency Development |     |
- Field Experience, Culminating Experience
- Delta Omega
- Mid-Program Evaluation Committee
- MPH Orientation Committee
- Workforce Development

**Adjourn**

Next Meeting: Tuesday, January, 2014, 2:30 pm to 4:00 pm, SPH 125